

**MINUTES OF THE ANNUAL MEETING
OF THE
BOARD OF TRUSTEES
OF THE
ROCK ISLAND COUNTY METROPOLITAN MASS TRANSIT DISTRICT**

January 8, 2020

The Annual Meeting of the Rock Island County Metropolitan Mass Transit District Board of Trustees was held on Wednesday, January 8, 2020 at the Administrative Offices located at 1515 River Drive in Moline, Illinois with Chairperson Baecke presiding. The Chairperson asked the Recording Secretary to call the roll of the Board Members.

Trustees Present

Robert Baecke – East Moline
Berlinda Tyler-Jamison – Rock Island
Jerry Wilson – Milan
Maria Ontiveros - Moline

Others Present

Jeff Nelson – General Manager
Jennifer Hirsch – Manager of Administration
Colleen Kasbohm – Director of Finance
Don Krueger – Director of Risk Management & Security
Heather Allen – Senior Accountant
Kelly Brinkman – Director of Human Resources
Chelsey Hohensee – Manager of Operations
Matt Simaytis – Director of Maintenance
Jim Tuttle – Systems Administrator
Devon White – Information Systems Coordinator
Greg Meldrum - IT Technician
Tanner Osing – Planning & Transit Project Support
Barb Springer – Recording Secretary
Roger Strandlund – MetroLINK Legal Counsel

Trustees Absent/Excused

Katharine Lohse – Silvis

Public with Business Before the Board

None

Employee Recognition

Rene Favala, Operator – 5 years and Tony Guerrero, Operator – 10 years

Approval of Minutes

Trustee Wilson made a motion, with Trustee Ontiveros seconding, that the Minutes of the December 20, 2019 Board Meeting be approved. There being no discussion the Chairperson called for a vote. All Trustees voted in favor of the motion; the Chairperson declared the motion carried.

Communications

None

Reports of Officers, Committees, and the General Manager

Mr. Nelson gave a state and federal update, then discussed the APTA 2020 International Study Mission that he has been invited to attend. Trustee Tyler-Jamison made a motion, with Trustee Wilson seconding, to approve Mr. Nelson’s participation in this mission. There being no further discussion the Chairperson called for a vote. All Trustees voted in favor of the motion; the Chairperson declared the motion carried.

Old Business

Personnel – None

New Business

MetroLINK Workplace Harassment Policy – Trustee Tyler-Jamison made a motion, with Trustee Wilson seconding, to adopt the revised Workplace Harassments Policy. After discussion, the Chairperson called for a roll call vote. All Trustees voted in favor of the motion and the Chairperson declared the motion carried.

Equipment Management & Disposal Policy and Procedures – Trustee Wilson made a motion, with Trustee Tyler-Jamison seconding, to adopt MetroLINK’s proposed Policy and Procedures for Surplus Property Disposition. After discussion, the Chairperson called for a vote. All Trustees voted in favor of the motion and the Chairperson declared the motion carried.

Other Business

Mr. Nelson gave a state and federal legislative update. He also discussed a new shelter at Runner’s Park in East Moline that had been specifically designed to blend in with the new décor of the park.

Adjourn

At 1:29 PM Chairperson Baecke entertained a motion to adjourn. Trustee Lohse made the motion to adjourn.

Barbara Springer, Recording Secretary

Robert J. Baecke, Chairperson

Jerome Wilson, Secretary /Treasurer