

**MINUTES OF THE REGULAR MEETING  
OF THE  
BOARD OF TRUSTEES  
OF THE  
ROCK ISLAND COUNTY METROPOLITAN MASS TRANSIT DISTRICT**

**January 22, 2020**

The Regular Meeting of the Rock Island County Metropolitan Mass Transit District Board of Trustees was held on Wednesday, January 22, 2020 at 1:00 PM at the Administrative Offices located at 1515 River Drive in Moline, Illinois with Chairman Baecke presiding. The Chairman asked the Recording Secretary to call the roll of the Board Members.

Trustees Present

Robert Baecke – East Moline  
Berlinda Tyler-Jamison – Rock Island  
Jerry Wilson – Milan  
Maria Ontiveros - Moline

Trustees Absent/Excused

Others Present

Jennifer Hirsch – Manager of Administration  
Carol Brenner – Payroll & Benefits Administrator  
Colleen Kasbohm – Director of Finance  
Don Krueger – Director of Risk Management & Security  
Heather Allen – Senior Accountant  
Jeanette Amidon – Program Coordinator  
Kelly Brinkman – Director of Human Resources  
Chelsey Hohensee – Manager of Operations  
Matt Simaytis – Director of Maintenance  
Luke Hansen – Director of Facilities  
Jim Tuttle – Systems Administrator  
Devon White – Information Systems Coordinator  
Greg Meldrum – IT Technician  
Tanner Osing – Transportation Planner  
Barb Springer – Recording Secretary  
Roger Strandlund – MetroLINK Legal Counsel  
Melinda Thorngren for City of Silvis

**Public with Business Before the Board**

None

Mrs. Hirsch read a letter of resignation from the Board of Trustees from Katharine Lohse.

**Approval of Minutes**

Trustee Wilson made a motion, with Trustee Ontiveros seconding, that the Minutes of the January 8, 2020 Board of Trustees meeting be approved. There being no further discussion, the Chairman called for a vote. With all Trustees voting “Aye”, Chairman Baecke declared the motion carried.

### **December 2019 Financial Statement**

Trustee Wilson made a motion, with Trustee Ontiveros seconding, that the December 2019 Financial Statement be approved. After discussion, the Chairman called for a vote. With all Trustees voting “Aye”, Chairman Baecke declared the motion carried.

### **December 2019 Invoices**

#### Quad City Garage Policy Group

Trustee Ontiveros made a motion, with Trustee Wilson seconding, that the December 2019 invoices for the Quad City Garage Policy Group be approved for payment. After discussion, the Chairman called for a vote. A roll call vote was taken showing all Trustees voting “Aye”, and Chairman Baecke declared the motion carried.

#### MetroLINK

Trustee Ontiveros made a motion, with Trustee Wilson seconding, that the December 2019 MetroLINK invoices be approved for payment. After discussion, the Chairman called for a vote. A roll call vote was taken showing all Trustees voting “Aye”, and Chairman Baecke declared the motion carried.

### **Communications**

None

### **Reports of Officers, Committees, and the General Manager**

#### Ridership Report

Trustee Tyler-Jamison made a motion, with Trustee Wilson seconding, to approve the December 2019 Ridership Report. With all Trustees voting “Aye”, Chairman Baecke declared the motion carried.

#### Maintenance Report

Trustee Ontiveros made a motion, with Trustee Tyler-Jamison seconding, to approve the December 2019 Maintenance Report. With all Trustees voting “Aye”, Chairman Baecke declared the motion carried.

#### General Manager’s Report

Mrs. Hirsch briefly discussed the IDOT Capital Bill. She announced that the employee annual training will be held February 23, with motivational speaker Bill Parsons giving an interactive presentation. Karla Steele from Califf & Harper PC will present Harassment Training for the Board of Trustees following the next board meeting on February 12.

**Old Business**

Personnel

None

**New Business**

Review of Closed Session Minutes Language

Trustee Wilson made a motion, with Trustee Tyler-Jamison seconding, to approve Resolution 2020-03 that Atty. Strandlund distributed regarding open meeting act compliance: action pertaining to closed session minutes (and corresponding tapes). A roll call vote was taken showing the majority of Trustees voting “Aye”, and Chairman Baecke declared the motion carried. Trustee Ontiveros abstained from this vote as she was not present for the closed sessions described in the resolution.

Renew Moline – 2020 Member Contribution

Trustee Ontiveros made a motion, with Trustee Tyler-Jamison seconding, to approve the Renew Moline membership contribution. After discussion, a roll call vote was taken showing all Trustees voting “Aye”, and Chairman Baecke declared the motion carried.

Resolution 2020-02 Submittal of a FFY-2020 Diesel Emission Reduction Act (DERA) Capital Grant Application

Trustee Ontiveros made a motion, with Trustee Wilson seconding, to approve Resolution 2020-02 for submittal of a Capital Grant Application for Fiscal Year 2020 Diesel Emissions Reduction Act (DERA) competitive funding for the replacement of up to five (5) diesel buses with five (5) 35’ battery electric buses (batteries purchased – not leased). A roll call vote was taken showing all Trustees voting “Aye”, and Chairman Baecke declared the motion carried.

**Other Business**

None

**Adjourn**

At 1:40 PM Chairman Baecke entertained a motion to adjourn. Trustee Wilson made the motion to adjourn.

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Barbara Springer, Recording Secretary

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Robert Baecke, Chairman

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Jerome Wilson, Secretary /Treasurer