

**MINUTES OF THE REGULAR MEETING  
OF THE  
BOARD OF TRUSTEES  
OF THE  
ROCK ISLAND COUNTY METROPOLITAN MASS TRANSIT DISTRICT**

**January 24, 2018**

The Regular Meeting of the Rock Island County Metropolitan Mass Transit District Board of Trustees was held on Wednesday, January 24, 2018 at 1:00 PM at the Administrative Offices located at 1515 River Drive in Moline, Illinois with Chairman Lorensen presiding. The Chairman asked the Recording Secretary to call the roll of the Board Members.

Trustees Present

Lawrence Lorensen – Moline  
Jerry Wilson – Milan  
Robert Baecke – East Moline  
Berlinda Tyler-Jamison – Rock Island  
Katharine Lohse – Silvis

Trustees Absent/Excused

Others Present

Jennifer Hirsch – Manager of Administration  
Chelsey Hohensee – Transportation Services Administrator  
Colleen Kasbohm – Director of Finance  
Don Krueger – Director of Risk Management & Security  
Heather Allen – Finance & Procurement Coordinator  
Jeanette Amidon – Program Coordinator  
Jim Tuttle – Systems Administrator  
Devon White – IT Technician  
Matt Simaytis – Director of Maintenance  
Claudia Brewer – Center Station Supervisor  
Barb Springer – Recording Secretary  
Roger Strandlund – Califf & Harper

**Public with Business Before the Board**

None.

**Approval of Minutes**

Trustee Baecke made a motion, with Trustee Wilson seconding, that the Minutes of the January 10, 2018 Board of Trustees Meetings be approved. There being no further discussion, the Chairman called for a vote. With the majority of the trustees voting “Aye” and one abstention, Chairman Lorensen declared the motion carried.

**December 2017 Financial Statement**

Trustee Tyler-Jamison made a motion, with Trustee Lohse seconding, that the December 2017 Financial Statement be approved. After discussion, the Vice Chairman called for a vote. With all Trustees voting “Aye”, Chairman Lorensen declared the motion carried.

### **December 2017 Invoices**

#### **Quad City Garage Policy Group**

Trustee Baecke made a motion, with Trustee Wilson seconding, that the December 2017 invoices for the Quad City Garage Policy Group be approved for payment. After discussion, the Chairman called for a vote. A roll call vote was taken showing all Trustees voting “Aye”, and Chairman Lorensen declared the motion carried.

#### **MetroLINK**

Trustee Tyler-Jamison made a motion, with Trustee Baecke seconding, that the December 2017 MetroLINK invoices be approved for payment. After discussion, the Chairman called for a vote. A roll call vote was taken showing all Trustees voting “Aye”, and Chairman Lorensen declared the motion carried.

### **Communications**

A copy of the Safety & Wellness newsletter was distributed. Mr. Lorensen reviewed a list of bridge restrictions for 2018 provided by the Bi-State Regional Commission.

### **Reports of Officers, Committees, and the General Manager**

#### **Ridership Report**

The December Ridership Report was reviewed. Trustee Baecke made a motion, with Trustee Tyler-Jamison seconding, to approve the report. After discussion, the Chairman called for a vote. With all Trustees voting “Aye”, Chairman Lorensen declared the motion carried.

#### **Maintenance Report**

Mr. Simaytis reviewed the December Monthly Maintenance Report for the Garage. Trustee Wilson made a motion, with Trustee Tyler-Jamison seconding, to approve the report. After discussion, the Chairman called for a vote. With all Trustees voting “Aye”, Chairman Lorensen declared the motion carried.

#### **General Manager’s Report**

Mrs. Hirsch stated that the next IDOT payment appears to be on a timely schedule. Also, MetroLINK is currently in the process of an audit this week. She reported that the Proterra delivery is scheduled for mid-February and that an employee event is being planned around the delivery & rollout of the electric buses. She also mentioned that the Element Hotel in The Q is planning a grand opening on March 15, 2018.

### **Old Business**

Personnel – Mrs. Hirsch reported that the collective bargaining is continuing for the Operator’s contract.

Multi-Modal Station – No updates.

**New Business**

Review of Closed Minutes

Trustee Tyler-Jamison made a motion, with Trustee Baecke seconding, to adopt Resolution 2018-02 maintaining confidentiality of Executive Session minutes as outlined in the Resolution. After discussion, the Chairman called for a vote. A roll call vote was taken showing all Trustees voting “Aye”, and Chairman Lorensen declared the motion carried.

Change Order Request #3 for INIT Vehicle Upgrade Project

Trustee Baecke made a motion, with Trustee Lohse seconding, to execute Change Order #3 with Innovations in Transportation, Inc. (INIT) to reduce the contract amount by \$99,488.00. After discussion, the Chairman called for a vote. A roll call vote was taken showing all Trustees voting “Aye”, and Chairman Lorensen declared the motion carried.

**Other Business**

None.

**Adjourn**

At 2:05 p.m. Chairman Lorensen entertained a motion to adjourn. Trustee Baecke made the motion to adjourn.

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Barbara Springer, Recording Secretary

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Lawrence Lorensen, Chairman

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Robert J. Baecke, Secretary /Treasurer