

**MINUTES OF THE REGULAR MEETING
OF THE
BOARD OF TRUSTEES
OF THE
ROCK ISLAND COUNTY METROPOLITAN MASS TRANSIT DISTRICT**

February 26, 2020

The Regular Meeting of the Rock Island County Metropolitan Mass Transit District Board of Trustees was held on Wednesday, February 26, 2020 at 1:00 PM at the Administrative Offices located at 1515 River Drive in Moline, Illinois with Chairman Baecke presiding. The Chairman asked the Recording Secretary to call the roll of the Board Members.

Trustees Present

Robert Baecke – East Moline
Berlinda Tyler-Jamison – Rock Island
Jerry Wilson – Milan
Melinda Thorngren - Silvis

Trustees Absent/Excused

Maria Ontiveros - Moline

Others Present

Jeff Nelson – General Manager
Jennifer Hirsch – Manager of Administration
Colleen Kasbohm – Director of Finance
Don Krueger – Director of Risk Management & Security
Heather Allen – Senior Accountant
Jeanette Amidon – Program Coordinator
Kelly Brinkman – Director of Human Resources
Corey Delathower – MetroLINK Intern
Chelsey Hohensee – Manager of Operations
Mitch Pannell – Assistant Director of Operations
Matt Simaytis – Director of Maintenance
Luke Hansen – Director of Facilities
Jim Tuttle – Systems Administrator
Greg Meldrum – IT Technician
Tanner Osing – Transportation Planner
Todd Franzen – Transportation Coordinator
Claudia Brewer – Centre Station Supervisor
Barb Springer – Recording Secretary
Roger Strandlund – MetroLINK Legal Counsel

Public with Business Before the Board

None

Chairman Baecke introduced Melinda Thorngren as the new representative from Silvis on the MetroLINK Board of Trustees.

Approval of Minutes

Trustee Tyler-Jamison made a motion, with Trustee Wilson seconding, that the Minutes of the February 12, 2020 Board of Trustees meeting be approved pending a date change to February 12 in the first sentence. There being no further discussion, the Chairman called for a vote. With all Trustees voting “Aye”, Chairman Baecke declared the motion carried.

January 2020 Financial Statement

Trustee Wilson made a motion, with Trustee Tyler-Jamison seconding, that the January 2020 Financial Statement be approved. After discussion, the Chairman called for a vote. With all Trustees voting “Aye”, Chairman Baecke declared the motion carried.

January 2020 Invoices

Quad City Garage Policy Group

Trustee Tyler-Jamison made a motion, with Trustee Wilson seconding, that the January 2020 invoices for the Quad City Garage Policy Group be approved for payment. After discussion, the Chairman called for a vote. A roll call vote was taken showing all Trustees voting “Aye”, and Chairman Baecke declared the motion carried.

MetroLINK

Trustee Wilson made a motion, with Trustee Tyler-Jamison seconding, that the January 2020 MetroLINK invoices be approved for payment. After discussion, the Chairman called for a vote. A roll call vote was taken showing all Trustees voting “Aye”, and Chairman Baecke declared the motion carried.

Communications

Mr. Nelson announced that the annual employee training had been held and discussed the new Rick Ryckeghem Award that was presented acknowledging MetroLINK employees for excellence at work. He also discussed the presidential candidate forum on infrastructure that he attended in Las Vegas, of which APTA was a co-sponsor. Mrs. Hirsch showed the Board two new commercials that are being rolled out highlighting MetroLINK as a “driving force”. Atty. Strandlund provided a brief summary of the APTA Legal Affairs Seminar that he attended. An updated list of the current MetroLINK Board of Trustees was distributed.

Reports of Officers, Committees, and the General Manager

Ridership Report

Trustee Tyler-Jamison made a motion, with Trustee Wilson seconding, to approve the January 2020 Ridership Report. A roll call vote was taken showing all Trustees voting “Aye”, and Chairman Baecke declared the motion carried.

Maintenance Report

Trustee Tyler-Jamison made a motion, with Trustee Wilson seconding, to approve the January 2020 Maintenance Report. A roll call vote was taken showing all Trustees voting “Aye”, and Chairman Baecke declared the motion carried.

General Manager's Report

Mr. Nelson announced that he would be attending the APTA Legislative Conference in Washington, DC in March. He also gave a brief state/federal update.

Old Business

Personnel

None

New Business

EEO Program Submission

Trustee Wilson made a motion, with Trustee Tyler-Jamison seconding, to approve the submission of the FY2020-2024 EEO Program. With all Trustees voting "Aye", Chairman Baecke declared the motion carried.

Janitorial Contract(s) Recommendation

Trustee Wilson made a motion, with Trustee Tyler-Jamison seconding, to award janitorial contracts to Vonachen Group for Centre Station, East Pointe, and District Station at the rates listed within the Board memo. After discussion, a roll call vote was taken showing all Trustees voting "Aye", and Chairman Baecke declared the motion carried.

Collision Avoidance System for MetroLINK Vehicles

Trustee Tyler-Jamison made a motion, with Trustee Wilson seconding, to award a contract to Rosco Collision Avoidance for a vehicle collision avoidance system for a five year period with pricing as listed within the Board memo. A roll call vote was taken showing all Trustees voting "Aye", and Chairman Baecke declared the motion carried.

Other Business

Brief discussion was held regarding the possibility of spring floods.

Adjourn

At 1:50 PM Chairman Baecke entertained a motion to adjourn. Trustee Tyler-Jamison made the motion to adjourn.

Barbara Springer, Recording Secretary

Robert Baecke, Chairman

Jerome Wilson, Secretary /Treasurer