

**MINUTES OF THE REGULAR MEETING  
OF THE  
BOARD OF TRUSTEES  
OF THE  
ROCK ISLAND COUNTY METROPOLITAN MASS TRANSIT DISTRICT**

**March 13, 2019**

The Regular Meeting of the Rock Island County Metropolitan Mass Transit District Board of Trustees was held on Wednesday, March 13, 2019, at the Administrative Offices located at 1515 River Drive in Moline, Illinois with Chairman Lorensen presiding. The Chairman asked the Recording Secretary to call the roll of the Board Members.

Trustees Present

Lawrence Lorensen – Moline  
Jerry Wilson – Milan  
Robert Baecke – East Moline  
Katharine Lohse - Silvis

Others Present

Jeff Nelson – General Manager  
Jennifer Hirsch – Manager of Administration  
Alison McGaughey – Marketing Specialist  
Carol Brenner – Payroll and Benefits Administrator  
Colleen Kasbohm – Director of Finance  
Don Krueger – Director of Risk Management & Security  
Heather Allen – Procurements and Grants Coordinator  
Kelly Brinkman – Director of Human Resources  
Chelsey Hohensee – Manager of Operations  
Ralph Beswick – Director of Operations  
Devon White – IT Technician  
Tanner Osing – Transportation Planner  
Claudia Brewer – Center Station Supervisor  
Barb Springer – Recording Secretary  
Roger Strandlund – MetroLINK Legal Counsel

Trustees Absent/Excused

Berlinda Tyler-Jamison – Rock Island

**Public with Business Before the Board**

None

A moment of silence was held in memory of former employee Rick Ryckeghem.

**Employee Recognition**

25 years of service – Teresa Jeffries, Operator; 10 years of service – Colleen Kasbohm, Director of Finance

**Approval of Minutes**

Trustee Baecke made a motion, with Trustee Wilson seconding, that the Minutes of the February 27, 2019 Board Meeting be approved. There being no discussion the Chairman called

for a vote. The majority of Trustees present voted in favor of the motion and the Chairman declared the motion carried. Trustee Lohse abstained as she was not present at that meeting.

### **Communications**

#### Pontifex Study

No further discussion was held.

#### Total Quality Service Survey Report

Trustee Baecke made a motion, with Trustee Lohse seconding, that the total quality service survey results presentation be removed from the table. There being no discussion, the Chairman called for a vote. With all Trustees voting "Aye", Chairman Lorensen declared the motion carried. Mr. Tanner Osing, Transportation Planner, presented the survey results.

### **Reports of Officers, Committees and the General Manager**

#### General Manager's Report

Mr. Nelson announced that staff will be attending training on Harassment and Wellness the next day. Five more Proterra electric buses will be arriving in the next month or so, and the Proterra chargers appear to be on schedule as well. Mr. Nelson will be going to Springfield tomorrow to testify on a house bill. He and Kat Lohse will be attending the APTS\A Legislative Conference later this month. He also mentioned that the President's proposed federal budget appears to be positive for bus transportation.

### **Old Business**

#### Personnel

None

### **New Business**

#### 2019 Renew Moline Membership Approval

Trustee Baecke made a motion, with Trustee Lohse seconding, to continue to support Renew Moline by approving a contribution of \$5,000 to the organization. After discussion, the Chairman called for a roll call vote. All Trustees voted in favor of the motion and the Chairman declared the motion carried.

#### Hold Harmless Agreement to Watch Hill Tower Shelter

Trustee Lohse made a motion, with Trustee Wilson seconding, to enter into a License and Hold Harmless Agreement with the City of Rock Island, the property owner, to document the placement of one (1) bus shelter with real-time signage on the east side of 9th Street near Watch Hill Tower Apartments at approximately 3705 9<sup>th</sup> Street, Rock Island, IL. After discussion, the Chairman called for a roll call vote. All Trustees voted in favor of the motion and the Chairman declared the motion carried.

**Other Business**

None

**Executive Session**

Chairman Lorensen invited Board Members to adjourn into Executive Session at 1:44 PM for the purpose of discussing "Safety". Chairman Lorensen provided the legal finding/factual basis supporting pending Safety, i.e., 5/ILCS 120/2(c)(8). A motion was made by Trustee Baecke, with Trustee Wilson seconding, to adjourn into Executive Session. Upon roll call vote, all Trustees voted in favor of the motion and the Chairman declared the motion as carried.

Trustee Baecke made a motion, with Trustee Lohse seconding, to adjourn back into regular session at 2:18 PM. A roll call vote was taken showing all Trustees voting in favor of the motion and the Chairman declared the motion as carried. No action was taken during the Executive Session.

**Adjourn**

At 2:20 p.m., Chairman Lorensen entertained a motion to adjourn. Trustee Baecke made the motion to adjourn and the Chairman declared the motion carried.

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Barbara Springer, Recording Secretary

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Lawrence Lorensen, Chairman

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Robert J. Baecke, Secretary/Treasurer