

**MINUTES OF THE REGULAR MEETING
OF THE
BOARD OF TRUSTEES
OF THE
ROCK ISLAND COUNTY METROPOLITAN MASS TRANSIT DISTRICT**

March 19, 2020

The Regular Meeting of the Rock Island County Metropolitan Mass Transit District Board of Trustees was held on Thursday, March 19, 2020 at 10:00 AM at the Administrative Offices located at 1515 River Drive in Moline, Illinois with Chairman Baecke presiding. The Chairman asked the Recording Secretary to call the roll of the Board Members.

Trustees Present

Robert Baecke – East Moline
Maria Ontiveros - Moline
Melinda Thorngren - Silvis

Others Present

Jeff Nelson – General Manager
Jennifer Hirsch – Manager of Administration
Colleen Kasbohm – Director of Finance
Chelsey Hohensee – Manager of Operations
Barb Springer – Recording Secretary
Roger Strandlund – MetroLINK Legal Counsel

Trustees Absent/Excused

Berlinda Tyler-Jamison – Rock Island
Jerry Wilson – Milan

Public with Business Before the Board

None

Approval of Minutes

Trustee Ontiveros made a motion, with Trustee Thorngren seconding, that the Minutes of the March 11, 2020 Board of Trustees meeting be approved. There being no further discussion, the Chairman called for a vote. With all Trustees voting “Aye”, Chairman Baecke declared the motion carried.

February 2020 Financial Statement

Trustee Ontiveros made a motion, with Trustee Thorngren seconding, that the February 2020 Financial Statement be approved. After discussion, the Chairman called for a vote. With all Trustees voting “Aye”, Chairman Baecke declared the motion carried.

February 2020 Invoices

Quad City Garage Policy Group

Trustee Ontiveros made a motion, with Trustee Thorngren seconding, that the February 2020 invoices for the Quad City Garage Policy Group be approved for payment. After discussion, the

Chairman called for a vote. A roll call vote was taken showing all Trustees voting “Aye”, and Chairman Baecke declared the motion carried.

MetroLINK

Trustee Ontiveros made a motion, with Trustee Thorngren seconding, that the February 2020 MetroLINK invoices be approved for payment. After discussion, the Chairman called for a vote. A roll call vote was taken showing all Trustees voting “Aye”, and Chairman Baecke declared the motion carried.

Communications

None

Reports of Officers, Committees, and the General Manager

General Manager’s Report

Mr. Nelson gave an update on bus routes and the additional focus on cleaning and cleaning products in regards to the COVID-19 virus.

Old Business

Personnel

None

New Business

Fare Collection Suspension

Trustee Ontiveros made a motion, with Trustee Thorngren seconding, to temporarily suspend fares/transfers in order to follow current State directives on social distancing. With all Trustees voting “Aye”, Chairman Baecke declared the motion carried.

Executive Session

Chairperson Baecke invited Board Members to adjourn into Executive Session at 10:23 AM for the purpose of discussing “Personnel”, “Collective Bargaining” and “Safety and Security”. Chairperson Baecke provided the legal finding/factual basis supporting Personnel, i.e., 5/ILCS 120/2(c)(1), Collective Bargaining 5/ILCS 120/2(c)(2), and Safety and Security 5/ILCS 120/2(c)(8). A motion was made by Trustee Ontiveros with Trustee Thorngren seconding, to adjourn into Executive Session. Upon roll call vote, all Trustees voted in favor of the motion and the Chairperson declared the motion as carried.

Trustee Ontiveros made a motion, with Trustee Thorngren seconding, to adjourn back into regular session at 10:44 AM. With all Trustees voting in favor of the motion, the Chairperson declared the motion carried.

Matters Arising Out of Closed Session

Resolution 2020-07 Authorizing the General Manager to Take Emergency Action

Trustee Thorngren made a motion, with Trustee Ontiveros seconding, to approve Resolution 2020-07 authorizing the General Manager to take emergency action as determined to be necessary for promotion of public safety in response to a pandemic arising from a health threat in the form of a Novel Coronavirus (COVID-19). After discussion, the Chairperson called for a roll call vote. All Trustees voted in favor of the motion and the Chairperson declared the motion carried.

Resolution 2020-08 – COVID-19 Exception of the Illinois Open Meetings Act

Trustee Ontiveros made a motion, with Trustee Thorngren seconding, to approve Resolution 2020-08 applicable to the time, place and manner of public meetings conducted by the Rock Island County Metropolitan Mass Transit District (MetroLINK), commonly referenced as the COVID-19 exception to the Illinois Open Meetings Act. After discussion, the Chairperson called for a roll call vote. All Trustees voted in favor of the motion and the Chairperson declared the motion carried.

Authority for FTA Certifications & Assurances PIN

Trustee Ontiveros made a motion, with Trustee Thorngren seconding, to approve Roger Strandlund as a new user in the Attorney role in TrAMS to reflect new guidance from FTA. After discussion, the Chairperson called for a roll call vote. All Trustees voted in favor of the motion and the Chairperson declared the motion carried.

Other Business

None

Adjourn

At 10:54 AM Chairman Baecke entertained a motion to adjourn. Trustee Ontiveros made the motion to adjourn.

Barbara Springer, Recording Secretary

Robert Baecke, Chairman

Jerome Wilson, Secretary /Treasurer