

**MINUTES OF THE REGULAR MEETING
OF THE
BOARD OF TRUSTEES
OF THE
ROCK ISLAND COUNTY METROPOLITAN MASS TRANSIT DISTRICT**

March 24, 2021

The regular meeting of the Rock Island County Metropolitan Mass Transit District Board of Trustees was held on Wednesday, March 24, 2021 at MetroLINK's Administrative Office in Moline, IL at 1:00 PM via in person, telephone conference or video conference with Chairperson Baecke presiding. Acting Recording Secretary Kelly Brinkman called the roll of the Board Members.

Trustees Present via teleconference
or videoconference

Robert Baecke – East Moline
Maria Ontiveros – Moline
Melinda Thorngren – Silvis
Dave Krouth - Milan

Trustees Absent/Excused

Berlinda Tyler-Jamison – Rock Island

Others Present

Jennifer Hirsch – Manager of Administration
Colleen Kasbohm – Director of Finance
Heather Allen – Senior Accountant
Kelly Brinkman – Director of Human Resources
Chelsey Hohensee – Manager of Operations
Jim Tuttle – Systems Administrator
Greg Meldrum – IT Technician
Tanner Osing – Transportation Planner
Roger Strandlund – MetroLINK Legal Counsel
Nate Warman – Martin Hood LLC
Greg Douglas – Martin Hood LLC
Mitch Schluter – Martin Hood LLC

Public with Business Before the Board

None

Approval of Minutes

Trustee Krouth made a motion, with Trustee Thorngren seconding, that the Minutes of the March 10, 2021 Board of Trustees meeting be approved. There being no further discussion, the Chairman called for a vote. A roll call vote was taken showing all Trustees voting "Aye", and the Chairman declared the motion carried.

Presentation of FY2020 RICMMTD Audit

Representatives from Martin Hood LLC presented the FY2020 RICMMTD audit and answered any questions.

February 2021 Financial Statement

Trustee Ontiveros made a motion, with Trustee Thorngren seconding, that the February 2021 Financial Statement be approved. After discussion, the Chairman called for a vote. A roll call vote was taken showing all Trustees voting “Aye”, and the Chairman declared the motion carried.

February 2021 Invoices

Quad City Garage Policy Group

Trustee Krouth made a motion, with Trustee Ontiveros seconding, that the February 2021 Quad City Garage Policy Group invoices be approved for payment. After discussion, the Chairman called for a vote. A roll call vote was taken showing all Trustees voting “Aye”, and the Chairman declared the motion carried.

MetroLINK

Trustee Ontiveros made a motion, with Trustee Krouth seconding, that the February 2021 MetroLINK invoices be approved for payment. After discussion, the Chairman called for a vote. A roll call vote was taken showing all Trustees voting “Aye”, and the Chairman declared the motion carried.

Communications

None

Reports of Officers, Committees, and the General Manager

Ridership Report

Trustee Krouth made a motion, with Trustee Ontiveros seconding, to approve the February 2021 Ridership Report. After discussion, the Chairman called for a vote. A roll call vote was taken showing all Trustees voting “Aye”, and the Chairman declared the motion carried.

Maintenance Report

Trustee Krouth made a motion, with Trustee Ontiveros seconding, to approve the February 2021 Maintenance Report. After discussion, the Chairman called for a vote. A roll call vote was taken showing all Trustees voting “Aye”, and the Chairman declared the motion carried.

General Manager’s Report

Mrs. Hirsch stated that the RFP for the ferry boat dock at John Deere Commons has been released. Preparation work continues for the Channel Cat service which will kick off Memorial Day weekend. STS continues to assist residents needing transportation to the vaccination clinic at Camden Center in Milan.

Old Business

Personnel
None

New Business

FY2020 RICMMTD Audit Acceptance

Trustee Ontiveros made a motion, with Trustee Thorngren seconding, to approve the FY2020 District audit issued by Martin Hood, LLC. After discussion a roll call vote was taken showing all Trustees voting “Aye”, and Chairman Baecke declared the motion carried. Trustee Ontiveros congratulated the MetroLINK team for their hard work and clean audit opinion.

Amendment #1 – HVAC Service Contract, TMI

Trustee Krouth made a motion, with Trustee Ontiveros seconding, to exercise the two option years with Total Maintenance Inc. for preventative maintenance HVAC services at MetroLINK facilities at the same rates as the original contract. After discussion a roll call vote was taken showing all Trustees voting “Aye”, and the Chairman declared the motion carried.

FY2022 Downstate Operating Assistance Program – Application Submission

Trustee Ontiveros made a motion, with Trustee Thorngren seconding, to approve the submission of this grant application in order to receive the FY22 contract from IDOT. After discussion a roll call vote was taken showing all Trustees voting “Aye”, and the Chairman declared the motion carried.

Hold Harmless Agreement for Shelter at 703 6th Street, Colona

Trustee Krouth made a motion, with Trustee Thorngren seconding, to enter into a License and Hold Harmless Agreement with the property owner to document the continued operation and maintenance of one (1) bus shelter on the west side of 6th Street near the former Green Rock Senior Citizens Center at approximately 703 6th Street, Colona, IL. After discussion a roll call vote was taken showing all Trustees voting “Aye”, and the Chairman declared the motion carried.

Other Business

None

Adjourn

At 1:48 PM Chairman Baecke entertained a motion to adjourn. Trustee Ontiveros made the motion to adjourn.

Kelly Brinkman, Acting Recording Secretary

Robert Baecke, Chairman

Maria Ontiveros, Secretary-Treasurer