

**MINUTES OF THE REGULAR MEETING  
OF THE  
BOARD OF TRUSTEES  
OF THE  
ROCK ISLAND COUNTY METROPOLITAN MASS TRANSIT DISTRICT**

**April 8, 2020**

The regular meeting of the Rock Island County Metropolitan Mass Transit District Board of Trustees was held on Wednesday, April 8, 2020 via telephone conferencing or videoconference with Chairperson Baecke presiding. The Chairperson asked the Recording Secretary to call the roll of the Board Members.

Trustees Present via teleconference or videoconference

Robert Baecke – East Moline  
Berlinda Tyler-Jamison – Rock Island  
Jerry Wilson – Milan  
Maria Ontiveros – Moline  
Melinda Thorngren - Silvis

Others Present

Jeff Nelson – General Manager  
Jennifer Hirsch – Manager of Administration  
Colleen Kasbohm – Director of Finance  
Chelsey Hohensee – Manager of Operations  
Barb Springer – Recording Secretary  
Greg Meldrum – IT Technician  
Roger Strandlund – MetroLINK Legal Counsel  
Jim Tuttle – teleconference  
Tanner Osing – teleconference  
Heather Osing - teleconference

Trustees Absent/Excused

**Public with Business Before the Board**

None

**Approval of Minutes**

Trustee Ontiveros made a motion, with Trustee Thorngren seconding, that the Minutes of the March 19, 2020 Board of Trustees Meeting be approved. There being no discussion, the Chairperson called for a vote. With the majority of Trustees voting in favor of the motion, the Chairperson declared the motion carried. Trustee Tyler-Jamison abstained from the vote.

**Communications**

None

**Reports of Officers, Committees, and the General Manager**

Mr. Nelson gave an update on COVID-19 response and discussed the Families First Act and the extension of FMLA.

**Old Business**

Personnel

Mr. Nelson informed the board that two personnel policies were created- a COVID-19 policy and a Temporary Emergency Work Directive Policy. These policies have been approved by Chairman Baecke and will be provided to the full board for ratification. More in-depth safety features and equipment for Metro and Paratransit drivers related to COVID-19 were discussed. Mr. Nelson also discussed the ongoing professional development that was continuing during this time within several departments.

### **New Business**

Illinois Rebuilt Grant – Public Notice – Trustee Tyler-Jamison made a motion, with Trustee Wilson seconding, to publish a Public Notice for an Opportunity for Public Comment for an Illinois Department of Transportation Rebuild Capital Grant Application. After discussion, the Chairperson called for a vote. With all Trustees voting “Aye” the Chairperson declared the motion carried.

Resolution 2020-09 - Illinois Rebuild Grant – Trustee Wilson made a motion, with Trustee Tyler-Jamison seconding, to approve resolution 2020-09 for submittal of a Capital Grant Application for Fiscal Year 2020 Rebuild Illinois Competitive Grant Program funding for the purchase of ten buses and five chargers as noted in the board memo at a total estimated cost of \$9,513.860. A roll call vote was taken showing all Trustees voting “Aye”, and the Chairperson declared the motion carried.

### **Other Business**

Mr. Nelson informed the board that preliminary audit report is in and the final report will be presented at the April 22 meeting. He also mentioned that under the Care Act funding will be allocated to transit. The amount presented to RICMMTD/MetroLINK will also be presented at the next meeting.

### **Adjourn**

At 1:27 PM Chairperson Baecke entertained a motion to adjourn. Trustee Tyler-Jamison made the motion to adjourn.

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Barbara Springer, Recording Secretary

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Robert J. Baecke, Chairperson

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Jerome Wilson, Secretary /Treasurer