

**MINUTES OF THE REGULAR MEETING
OF THE
BOARD OF TRUSTEES
OF THE
ROCK ISLAND COUNTY METROPOLITAN MASS TRANSIT DISTRICT**

April 25, 2018

The Regular Meeting of the Rock Island County Metropolitan Mass Transit District Board of Trustees was held on Wednesday, April 11, 2018 at 1:00 PM at the Administrative Offices located at 1515 River Drive in Moline, Illinois with Chairman Lorensen presiding. The Chairman asked the Recording Secretary to call the roll of the Board Members.

Trustees Present

Lawrence Lorensen – Moline
Jerry Wilson – Milan
Robert Baecke – East Moline
Berlinda Tyler-Jamison – Rock Island
Katharine Lohse – Silvis

Trustees Absent/Excused

Others Present

Jeff Nelson – General Manager
Jennifer Hirsch – Manager of Administration
Colleen Kasbohm – Director of Finance
David Soliz – Transportation Planner
Don Krueger – Director of Risk Management & Security
Heather Allen – Senior Accountant
Jeanette Amidon – Program Coordinator
Kelly Brinkman – Director of Human Resources
Jim Tuttle – Systems Administrator
Devon White – IT Technician
Ralph Beswick – Director of Operations
Matt Simaytis – Director of Maintenance
Barb Springer – Recording Secretary
Roger Strandlund – Califf & Harper

Public Hearing – State Capital Consolidated Vehicle Procurement Grant

Chairman Lorensen opened the public hearing. No verbal, written or in person comments have been made regarding the grant. With board members having no comments, Chairman Lorensen closed the public hearing.

Public with Business Before the Board

None

Approval of Minutes

Trustee Tyler-Jamison made a motion, with Trustee Baecke seconding, that the Minutes of the April 11, 2018 Board of Trustees meeting be approved. There being no further discussion, the Chairman called for a vote. With all Trustees voting “Aye”, Chairman Lorensen declared the motion carried.

March 2018 Financial Statement

Trustee Baecke made a motion, with Trustee Tyler-Jamison seconding, that the March 2018 Financial Statement be approved. After discussion, the Chairman called for a vote. With all Trustees voting “Aye”, Chairman Lorensen declared the motion carried.

March 2018 Invoices

Quad City Garage Policy Group

Trustee Baecke made a motion, with Trustee Tyler-Jamison seconding, that the March 2018 invoices for the Quad City Garage Policy Group be approved for payment. After discussion, the Chairman called for a vote. A roll call vote was taken showing all Trustees voting “Aye”, and Chairman Lorensen declared the motion carried.

MetroLINK

Trustee Tyler-Jamison made a motion, with Trustee Lohse seconding, that the March 2018 MetroLINK invoices be approved for payment. After discussion, the Chairman called for a vote. A roll call vote was taken showing all Trustees voting “Aye”, and Chairman Lorensen declared the motion carried.

Communications

A copy of the newsletter was distributed to the board. Mrs. Hirsch displayed the news media articles from the electric bus rollout. She also announced that TV ads would be running for another couple of weeks.

Reports of Officers, Committees, and the General Manager

Ridership Report

The March Ridership Report was reviewed. Trustee Baecke made a motion, with Trustee Wilson seconding, to approve the report. After discussion, the Chairman called for a vote. With all Trustees voting “Aye”, Chairman Lorensen declared the motion carried.

Maintenance Report

Mr. Simaytis reviewed the March Monthly Maintenance Report for the Garage. Trustee Baecke made a motion, with Trustee Lohse seconding, to approve the report. After discussion, the Chairman called for a vote. With all Trustees voting “Aye”, Chairman Lorensen declared the motion carried.

General Manager’s Report

Mr. Nelson gave the board an update on the current status of the state and federal budgets. He also mentioned that he would be in Salt Lake City for the National Transit Institute on May 15 as a Keynote speaker.

Old Business

Personnel – Mr. Nelson informed the board that the CSR negotiations will open on July 17, 2017.

Multi-Modal Station – Mr. Nelson gave a brief update on the MMS touching on tax credit issues.

New Business

Issuance of a Public Notice for the Acquisition of Transit Advertising

Trustee Tyler-Jamison made a motion, with Trustee Wilson seconding, to prepare and publish a Public Notice of the Request for Proposals (RFP) for the acquisition of Transit Advertising and to proceed with the issuance of the RFP package to identify qualified, responsive and responsible Proposers. After discussion, the Chairman called for a vote. With all Trustees voting “Aye”, Chairman Lorensen declared the motion carried.

Resolution 2018-04 for Submittal of a Consolidated Vehicle Procurement (CVP) Application to the Illinois DOT

Trustee Baecke made a motion, with Trustee Tyler-Jamison seconding, to approve Resolution 2018-04 and to prepare and submit a Grant application for Section 5310/5311 Consolidated Vehicle Procurement (CVP) funding for the purchase of two (2) minivans, one (1) 12-passenger vehicle and one (1) 14-passenger vehicle for expansion. After discussion, the Chairman called for a vote. A roll call vote was taken showing all Trustees voting “Aye”, and Chairman Lorensen declared the motion carried.

Issuance of a Public Notice for the Procurement of Professional Consulting Services for MetroLINK A&E and Design Projects

Trustee Tyler-Jamison made a motion, with Trustee Lohse seconding, to prepare and publish a Public Notice and issue the Request for Qualifications (RFQ) for Professional Consulting Services relating to various MetroLINK A&E and Design projects. After discussion, the Chairman called for a vote. With all Trustees voting “Aye”, Chairman Lorensen declared the motion carried.

City of Moline/MetroLINK Centre Station Lease of Space

Trustee Baecke made a motion, with Trustee Lohse seconding, to extend the term of the Lease Agreement for 1,000 square feet at Centre Station with the City of Moline from May 5, 2018 to December 31, 2018. All other terms and conditions of the Lease Agreement will remain. After discussion, the Chairman called for a vote. A roll call vote was taken showing all Trustees voting “Aye”, and Chairman Lorensen declared the motion carried.

Other Business

None

Adjourn

At 2:18 p.m. Chairman Lorensen entertained a motion to adjourn. Trustee Baecke made the motion to adjourn.

Barbara Springer, Recording Secretary

Lawrence Lorensen, Chairman

Robert J. Baecke, Secretary /Treasurer