

**MINUTES OF THE REGULAR MEETING  
OF THE  
BOARD OF TRUSTEES  
OF THE  
ROCK ISLAND COUNTY METROPOLITAN MASS TRANSIT DISTRICT**

**May 9, 2018**

The Regular Meeting of the Rock Island County Metropolitan Mass Transit District Board of Trustees was held on Wednesday, May 9, 2018 at the Administrative Offices located at 1515 River Drive in Moline, Illinois with Chairman Lorenson presiding. The Chairman asked the Recording Secretary to call the roll of the Board Members.

Trustees Present

Lawrence Lorenson – Moline  
Jerry Wilson – Milan  
Robert Baecke – East Moline  
Ms. Tyler-Jamison – Rock Island  
Katharine Lohse - Silvis

Others Present

Jeff Nelson – General Manager  
Jennifer Hirsch – Manager of Administration  
Colleen Kasbohm – Director of Finance  
Dave Soliz – Transportation Planner  
Don Krueger – Director of Risk Management & Security  
Heather Allen – Procurements and Grants Coordinator  
Kelly Brinkman – Director of Human Resources  
Devon White – IT Technician  
Chelsey Hohensee – Manager of Operations  
Ralph Beswick – Director of Operations  
Matt Simaytis – Director of Maintenance  
Barb Springer – Corporate Secretary  
Roger Strandlund – MetroLINK Legal Counsel  
Benjamin Pearce – WIU Intern  
Greg Hartsfield – WIU Intern

Trustees Absent/Excused

**Public with Business Before the Board**

None

**Approval of Minutes**

Trustee Baecke made a motion, with Trustee Tyler-Jamison seconding, that the Minutes of the April 25, 2018 Board Meeting be approved. There being no discussion the Chairman called for a vote. With all Trustees present voting “Aye”, the Chairman declared the motion carried.

**Communications**

Mr. Nelson announced the Channel Cat Water Taxi has received a grant for upgrades to the dock located at the John Deere Commons landing.

### **Reports of Officers, Committees and the General Manager**

WIU interns Benjamin Pearce and Greg Hartsfield gave their final presentation on their electric bus findings comparing electric, diesel and CNG buses.

Mr. Nelson gave a brief federal and state update.

#### **Old Business**

##### Personnel

None

#### **New Business**

##### Amendment #2, Contract for Legal Services

Trustee Baecke made a motion, with Trustee Wilson seconding, to approve Amendment #2 to the Contract for Legal Services (Labor). After discussion, the Chairman called for a vote. A roll call vote was taken showing all Trustees present voting "Aye", and Chairman Lorensen declared the motion carried.

##### Line of Credit Renewal

Trustee Lohse made a motion, with Trustee Wilson seconding, to approve renewing the line of credit for \$3,000,000 for a one year term, ending May 15, 2019. A roll call vote was taken showing all Trustees present voting "Aye", and Chairman Lorensen declared the motion carried.

##### Issuance of a Public Notice for the Acquisition of Shelter Cleaning, Power Washing and Snow Removal Services

Trustee Baecke made a motion, with Trustee Lohse seconding, to publish a Public Notice of the Request for Proposals (RFP) for the acquisition of Shelter Cleaning, Power Washing and Snow Removal Services and to proceed with the issuance of the RFP package to identify qualified, responsive and responsible Proposers. After discussion, the Chairman called for a vote. With all Trustees present voting "Aye", the Chairman declared the motion carried.

##### Submittal of a Budget Revision to IL90-x697, IL-2017-011 and IL-2018-001

Trustee Lohse made a motion, with Trustee Wilson seconding, to approve the submission of three Budget Revisions totaling \$533,182.59 on IL-90-x697, IL-2017-11 and IL-2018-01. After discussion, the Chairman called for a vote. A roll call vote was taken showing all Trustees present voting "Aye", and Chairman Lorensen declared the motion carried.

##### Change Order 4 to Bus Purchase Contract With New Flyer

Trustee Baecke made a motion, with Trustee Lohse seconding, to issue Change Order #4 to New Flyer Industries in the amount of \$103,041.19 for equipment changes as described in the Board Memo. A roll call vote was taken showing all Trustees present voting "Aye", and Chairman Lorensen declared the motion carried.

**Other Business**

None

**Adjourn**

At 1:59 PM, Chairman Lorensen entertained a motion to adjourn. Trustee Baecke made the motion to adjourn and the Chairman declared the motion carried.

---

Barbara Springer, Recording Secretary

---

Lawrence Lorensen, Chairman

---

Robert J. Baecke, Secretary /Treasurer