

**MINUTES OF THE REGULAR MEETING  
OF THE  
BOARD OF TRUSTEES  
OF THE  
ROCK ISLAND COUNTY METROPOLITAN MASS TRANSIT DISTRICT**

**June 23, 2021**

The regular meeting of the Rock Island County Metropolitan Mass Transit District Board of Trustees was held on Wednesday, June 23, 2021 at MetroLINK's Center Station at 1200 River Drive in Moline, IL at 1:00 PM with Chairperson Baecke presiding. Recording Secretary Barbara Springer called the roll of the Board Members.

Trustees Present

Robert Baecke – East Moline  
Berlinda Tyler-Jamison – Rock Island  
Maria Ontiveros – Moline  
Melinda Thorngren – Silvis  
Dave Krouth - Milan

Trustees Absent/Excused

Others Present

Jeff Nelson – General Manager  
Jennifer Hirsch – Manager of Administration  
Chelsey Hohensee – Manager of Operations  
Colleen Kasbohm – Director of Finance  
Heather Allen – Senior Accountant  
Jim Tuttle – Systems Administrator  
Greg Meldrum – IT Technician  
Josh Hatler – Project Planner  
Ralph Beswick Director of Operations  
Tanner Osing – Transportation Planner  
Tearani McDonald – Data Clerk  
Barb Springer – Recording Secretary  
Roger Strandlund – MetroLINK Legal Counsel

**Public with Business Before the Board**

None

**Approval of Minutes**

Trustee Tyler-Jamison made a motion, with Trustee Krouth seconding, that the Minutes of the June 9, 2021 Board of Trustees meeting be approved. There being no further discussion, the Chairman called for a vote. A roll call vote was taken showing all Trustees voting "Aye", and the Chairman declared the motion carried.

**May 2021 Financial Statement**

Trustee Ontiveros made a motion, with Trustee Tyler-Jamison seconding, that the May 2021 Financial Statement be approved. After discussion, the Chairman called for a vote. A roll call vote was taken showing all Trustees voting "Aye", and the Chairman declared the motion carried.

### **May 2021 Invoices**

#### **Quad City Garage Policy Group**

Trustee Krouth made a motion, with Trustee Thorngren seconding, that the May 2021 Quad City Garage Policy Group invoices be approved for payment. After discussion, the Chairman called for a vote. A roll call vote was taken showing all Trustees voting "Aye", and the Chairman declared the motion carried.

#### **MetroLINK**

Trustee Krouth made a motion, with Trustee Ontiveros seconding, that the May 2021 MetroLINK invoices be approved for payment. After discussion, the Chairman called for a vote. A roll call vote was taken showing all Trustees voting "Aye", and the Chairman declared the motion carried.

### **Communications**

None

### **Reports of Officers, Committees, and the General Manager**

#### **Ridership Report**

Trustee Tyler-Jamison made a motion, with Trustee Thorngren seconding, to approve the May 2021 Ridership Report. After discussion, the Chairman called for a vote. A roll call vote was taken showing all Trustees voting "Aye", and the Chairman declared the motion carried.

#### **Maintenance Report**

Trustee Krouth made a motion, with Trustee Ontiveros seconding, to approve the May 2021 Maintenance Report. After discussion, the Chairman called for a vote. A roll call vote was taken showing all Trustees voting "Aye", and the Chairman declared the motion carried.

#### **General Manager's Report**

Mr. Nelson announced that the mask retirements have been dropped for the Channel Cat. The APTA TRANSform Conference and Expo is scheduled in person November 7 – 10, 2021 in Orlando, Florida. The management team will be meeting with two newly hired City Administrators – Bob Vitas with the City of Moline and Nevada Lemke with the City of Silvis – in the near future. Plans are also under way to meet with the Moline/RI schools to discuss back to school in the fall. MetroLINK will be hosting the Bass Street Landing Concert Series on June 24 and all employees and board members are welcome to attend. September 9 will be the rain date if needed.

Both the State of Illinois and Congress have passed their budgets. Washington is still working on the reauthorization bill.

The Channel Cat is doing well this season. Mrs. Hirsch will be reporting on analytics for the new QC PastPort project in at the next meeting. Social media and signs on the boat help promote this new partnership. Ms. Ontiveros suggested possibly displaying a QR code on the boat for the passengers.

### Old Business

#### Personnel

Mr. Nelson announced that Tanner Osing, Transportation Planner, will be leaving MetroLINK to attend school full time. He and the board also wished Barb Springer best wishes in her retirement as this is her last board meeting. Tearani McDonald will be covering her position until it is filled. The labor contract has been ratified for the Quad City Garage Policy Group. The CSR collective bargaining will begin soon.

### New Business

#### Consideration of Annual Updates to MetroLINK's Public Transportation Agency Safety Plan

Trustee Krouth made a motion, with Trustee Ontiveros seconding, to adopt updates to MetroLINK's proposed Public Transportation Agency Safety Plan Version 2 with updates provided, effective July 1, 2021. After discussion a roll call vote was taken showing all Trustees voting "Aye", and Chairman Baecke declared the motion carried.

#### Amendment of MetroLINK Policy and Procedures for Grants Management

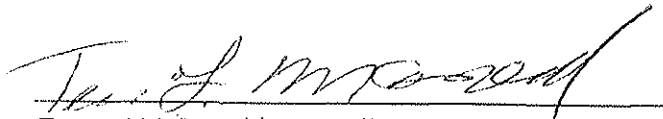
Trustee Tyler-Jamison made a motion, with Trustee Thorngren seconding, to approve Amendment #1 to the MetroLINK Policy and Procedures for Grant Management. After discussion a roll call vote was taken showing all Trustees voting "Aye", and the Chairman declared the motion carried.

### Other Business

None

### Adjourn

At 1:56 PM Chairman Baecke entertained a motion to adjourn. Trustee Krouth made the motion to adjourn.

  
\_\_\_\_\_  
Tearani McDonald, Recording Secretary

  
\_\_\_\_\_  
Robert Baecke, Chairman

  
\_\_\_\_\_  
Maria Ontiveros, Secretary-Treasurer