

**MINUTES OF THE REGULAR MEETING
OF THE
BOARD OF TRUSTEES
OF THE
ROCK ISLAND COUNTY METROPOLITAN MASS TRANSIT DISTRICT**

June 26, 2019

The Regular Meeting of the Rock Island County Metropolitan Mass Transit District Board of Trustees was held on Wednesday, June 26, 2019 at 1:00 PM at the Administrative Offices located at 1515 River Drive in Moline, Illinois with Chairman Lorensen presiding. The Chairman asked the Recording Secretary to call the roll of the Board Members.

Trustees Present

Lawrence Lorensen – Moline
Jerry Wilson – Milan
Robert Baecke – East Moline
Katharine Lohse – Silvis

Trustees Absent/Excused

Berlinda Tyler-Jamison – Rock Island

Others Present

Jeff Nelson – General Manager
Jennifer Hirsch – Manager of Administration
Carol Brenner – Payroll & Benefits Administrator
Colleen Kasbohm – Director of Finance
Don Krueger – Director of Risk Management & Security
Heather Allen – Senior Accountant
Jeanette Amidon – Program Coordinator
Kelly Brinkman – Director of Human Resources
Chelsey Hohensee – Manager of Operations
Ralph Beswick – Director of Operations
Matt Simaytis – Director of Maintenance
Luke – Director of Facilities
Tanner Osing – Transportation Planner
Claudia Brewer – Centre Station Supervisor
Barb Springer – Recording Secretary
Roger Strandlund – MetroLINK Legal Counsel

Chairman Lorensen opened the meeting with a moment of silence for former Board of Trustee member John Hunt who recently passed away.

Recognition

Anita Jackson was recognized on her retirement of 20+ years with MetroLINK.

Public with Business Before the Board

None

Approval of Minutes

Trustee Baecke made a motion, with Trustee Lohse seconding, that the Minutes of the June 12, 2019 Board of Trustees meeting be approved. There being no further discussion, the Chairman

called for a vote. With all Trustees present voting “Aye”, Chairman Lorensen declared the motion carried.

May 2019 Financial Statement

Trustee Baecke made a motion, with Trustee Wilson seconding, that the May 2019 Financial Statement be approved. After discussion, the Chairman called for a vote. With all Trustees present voting “Aye”, Chairman Lorensen declared the motion carried.

May 2019 Invoices

Quad City Garage Policy Group

Trustee Baecke made a motion, with Trustee Lohse seconding, that the May 2019 invoices for the Quad City Garage Policy Group be approved for payment. After discussion, the Chairman called for a vote. A roll call vote was taken showing all Trustees present voting “Aye”, and Chairman Lorensen declared the motion carried.

MetroLINK

Trustee Lohse made a motion, with Trustee Wilson seconding, that the May 2019 MetroLINK invoices be approved for payment. After discussion, the Chairman called for a vote. A roll call vote was taken showing all Trustees present voting “Aye”, and Chairman Lorensen declared the motion carried.

Communications

Mrs. Hirsch distributed a “Mobility Rush” article, a publication that highlights the latest Mobility on Demand (MOD) partnerships, which highlighted MetroLINK’s partnership with TransLoc for microtransit service in Milan.

Reports of Officers, Committees, and the General Manager

Ridership Report

Trustee Baecke made a motion, with Trustee Lohse seconding, to approve the May 2019 Ridership Report. After discussion, the Chairman called for a vote. With all Trustees present voting “Aye”, Chairman Lorensen declared the motion carried.

Maintenance Report

Trustee Baecke made a motion, with Trustee Wilson seconding, to approve the May 2019 Maintenance Report. After discussion, the Chairman called for a vote. With all Trustees present voting “Aye”, Chairman Lorensen declared the motion carried.

General Manager’s Report

Mr. Nelson mentioned future travel plans for staff including IPTA, APTA and others. He also gave a brief State of IL update.

Old Business

Personnel

Mr. Krueger introduced Beau Smith, the new Sheriff's Deputy assigned to MetroLINK.

Resolution 2019-11 for Execution and Amendment of the FY2020 Downstate Operating Assistance Grant Agreement #5068(20-1141-12478)

The proposed Resolution was identified by Chairman Lorensen as a supplemental action item on Old Business. The supplemental action was described as being necessitated, in part, by curing an IDOT-DPIT staff compliance request for an accompanying Resolution and legal opinion. Trustee Lohse made a motion, with Trustee Baecke seconding, to approve Resolution 2019-11 to execute the FY2020 Downstate Operating Assistance Grant Agreement for a not-to-exceed amount of \$24,105,169.71. A roll call vote was taken showing all Trustees present voting "Aye", and Chairman Lorensen declared the motion carried.

New Business

Resolution 2019-08 for Submittal of a Ferry Boat Formula Program (FBP) Application

Trustee Baecke made a motion, with Trustee Wilson seconding, to approve Resolution 2019-08 to submit a Capital Grant Application for FHWA Ferry Boat Formula Program funding at an amount up to \$19, 989 in federal funds for preventative maintenance on the Channel Cat passenger ferryboats. A roll call vote was taken showing all Trustees present voting "Aye", and Chairman Lorensen declared the motion carried.

Other Business

The board congratulated Katharine Lohse on her upcoming nuptials next week.

Executive Session

Chairman Lorensen invited Board Members to adjourn into Executive Session at 1:43 PM for the purpose of discussing "Personnel". Chairman Lorensen provided the legal finding/factual basis supporting pending Personnel, i.e., 5/ILCS 120/2(c)(1). A motion was made by Trustee Baecke, with Trustee Wilson seconding, to adjourn into Executive Session. Upon roll call vote, all Trustees voted in favor of the motion and the Chairman declared the motion as carried.

Trustee Baecke made a motion, with Trustee Wilson seconding, to adjourn back into regular session at 2:00 PM. A roll call vote was taken showing all Trustees voting in favor of the motion and the Chairman declared the motion as carried. No action was taken during the Executive Session.

Adjourn

At 2:00 PM Chairman Lorensen entertained a motion to adjourn. Trustee Baecke made the motion to adjourn.

Barbara Springer, Recording Secretary

Lawrence Lorensen, Chairman

Robert J. Baecke, Secretary /Treasurer