

**MINUTES OF THE REGULAR MEETING
OF THE
BOARD OF TRUSTEES
OF THE
ROCK ISLAND COUNTY METROPOLITAN MASS TRANSIT DISTRICT**

June 27, 2018

The Regular Meeting of the Rock Island County Metropolitan Mass Transit District Board of Trustees was held on Wednesday, June 27, 2018 at 1:00 PM at the Administrative Offices located at 1515 River Drive in Moline, Illinois with Chairman Lorensen presiding. The Chairman asked the Recording Secretary to call the roll of the Board Members.

Trustees Present

Lawrence Lorensen – Moline
Jerry Wilson – Milan
Robert Baecke – East Moline
Berlinda Tyler-Jamison – Rock Island
Katharine Lohse – Silvis

Trustees Absent/Excused

Others Present

Jennifer Hirsch – Manager of Administration
Colleen Kasbohm – Director of Finance
David Soliz – Transportation Planner
Don Krueger – Director of Risk Management & Security
Heather Allen – Senior Accountant
Jeanette Amidon – Program Coordinator
Kelly Brinkman – Director of Human Resources
Chelsey Hohensee – Manager of Operations
Devon White – IT Technician
Ralph Beswick – Director of Operations
Matt Simaytis – Director of Maintenance
Luke Hansen – Facilities Engineer
Barb Springer – Recording Secretary
Roger Strandlund – Califf & Harper
Alexis Ryckaert – MetroLINK Intern

Public with Business Before the Board

None

Approval of Minutes

Trustee Baecke made a motion, with Trustee Lohse seconding, that the Minutes of the June 13, 2018 Board of Trustees meeting be approved. There being no further discussion, the Chairman called for a vote. With all Trustees voting “Aye”, Chairman Lorensen declared the motion carried.

May 2018 Financial Statement

Trustee Baecke made a motion, with Trustee Lohse seconding, that the May 2018 Financial Statement be approved. After discussion, the Chairman called for a vote. With all Trustees voting “Aye”, Chairman Lorensen declared the motion carried.

May 2018 Invoices

Quad City Garage Policy Group

Trustee Baecke made a motion, with Trustee Lohse seconding, that the May 2018 invoices for the Quad City Garage Policy Group be approved for payment. After discussion, the Chairman called for a vote. A roll call vote was taken showing all Trustees voting “Aye”, and Chairman Lorensen declared the motion carried.

MetroLINK

Trustee Baecke made a motion, with Trustee Tyler-Jamison seconding, that the May 2018 MetroLINK invoices be approved for payment. After discussion, the Chairman called for a vote. A roll call vote was taken showing all Trustees voting “Aye”, and Chairman Lorensen declared the motion carried.

Communications

Mrs. Hirsch reminded the Board of the Garden Party to be held tomorrow at the OMC. Ms. Tyler-Jamison presented the NAACP Image Award to the Board of Trustees.

Reports of Officers, Committees, and the General Manager

Ridership Report

The May Ridership Report was reviewed. Trustee Tyler-Jamison made a motion, with Trustee Lohse seconding, to approve the report. After discussion, the Chairman called for a vote. With all Trustees voting “Aye”, Chairman Lorensen declared the motion carried.

Maintenance Report

Mr. Simaytis reviewed the May Monthly Maintenance Report for the Garage. Trustee Baecke made a motion, with Trustee Lohse seconding, to approve the report. After discussion, the Chairman called for a vote. With all Trustees voting “Aye”, Chairman Lorensen declared the motion carried.

General Manager’s Report

No Report.

Old Business

Personnel

Mrs. Hirsch introduced Alexis Ryckaert, MetroLINK’s Research & Analysis intern for the summer.

New Business

MetroLINK Substance Abuse Policy Testing Program Revision for Safety-Sensitive & Non-Safety-Sensitive Employees

Trustee Tyler-Jamison made a motion, with Trustee Baecke seconding, to approve changes made to MetroLINK's Substance Abuse Policy & Testing Program for Safety-Sensitive Employees and MetroLINK's Substance Abuse Policy & Testing Program for Non-Safety-Sensitive Employees. After discussion, the Chairman called for a vote. With all Trustees voting "Aye", Chairman Lorensen declared the motion carried.

Policy and Procedures for Surplus Property Disposition

Trustee Wilson made a motion, with Trustee Tyler-Jamison seconding, to adopt MetroLINK's proposed Policy and Procedures for Surplus Property Disposition. After discussion, the Chairman called for a vote. A roll call vote was taken showing all Trustees voting "Aye", and Chairman Lorensen declared the motion carried.

Disposal of Surplus Vehicles

Trustee Baecke made a motion, with Trustee Lohse seconding, to prepare and publish Public Auctions for the sale of surplus vehicles and proceed with contracts to responsive and responsible bidders. After discussion, the Chairman called for a vote. With all Trustees voting "Aye", Chairman Lorensen declared the motion carried.

Other Business

Mrs. Amidon reported that Channel Cat Water Taxi ridership through June 24, 2018 was 8,425. This is 46% higher than June, 2017 at this time.

Adjourn

At 1:40 p.m. Chairman Lorensen entertained a motion to adjourn. Trustee Baecke made the motion to adjourn.

Barbara Springer, Recording Secretary

Lawrence Lorensen, Chairman

Robert J. Baecke, Secretary /Treasurer