

**MINUTES OF THE REGULAR MEETING
OF THE
BOARD OF TRUSTEES
OF THE
ROCK ISLAND COUNTY METROPOLITAN MASS TRANSIT DISTRICT**

July 08, 2020

The regular meeting of the Rock Island County Metropolitan Mass Transit District Board of Trustees was held on Wednesday, July 08, 2020 via teleconference or videoconference with Chairperson Baecke presiding. The Recording Secretary called the roll of the Board Members.

Trustees Present via teleconference or videoconference

Robert Baecke – East Moline
Berlinda Tyler-Jamison – Rock Island
Jerry Wilson – Milan
Maria Ontiveros – Moline
Melinda Thorngren - Silvis

Others Present

Jeff Nelson – General Manager
Jennifer Hirsch – Manager of Administration
Colleen Kasbohm – Director of Finance
Chelsey Hohensee – Manager of Operations
Heather Allen – Senior Accountant - teleconference
Jim Tuttle – Systems Administrator
Devon White – Info. Systems Coordinator – teleconference
Tanner Osing – Transportation Planner - teleconference
Barb Springer – Recording Secretary
Roger Strandlund – MetroLINK Legal Counsel - teleconference

Trustees Absent/Excused

Public with Business Before the Board

None

Approval of Minutes

Trustee Tyler-Jamison made a motion, with Trustee Wilson seconding, that the Minutes of the June 24, 2020 Board of Trustees Meeting be approved. There being no discussion, the Chairperson called for a vote. With all Trustees voting in favor of the motion, the Chairperson declared the motion carried.

Communications

Mrs. Hirsch reviewed samples of collateral material included in the board packet. These materials have been distributed throughout the system over the past couple weeks notifying our riders of fare reinstatements, terminal openings, and diligent bus cleaning/disinfection efforts, as well as asking our riders to take measures on their part to help keep everyone safe from COVID-19.

Reports of Officers, Committees, and the General Manager

Mr. Nelson reported that fare collection resumed July 6, 2020 and that all transit terminals have reopened. Seating has been reduced and sanitizing and social distancing is encouraged amongst riders. 1,000 Ride Safe Kits were distributed to aid in the safe ridership efforts. Discussions with Rock Island and Moline school districts will be forthcoming regarding the upcoming school year. He also mentioned that the House has passed the Invest in America Act and it has moved to the

Senate for approval. Mr. Nelson also gave a Channel Cat ridership update and a brief discussion was held regarding the fare reinstatement.

Old Business

Personnel

Mr. Nelson stated that a collective bargaining negotiation is moving forward for consideration at the next meeting.

New Business

Directive #5 Ratification – Trustee Tyler-Jamison made a motion, with Trustee Wilson seconding, to ratify Directive #5 relating to transit bus electronic air cleaner purchases. A roll call vote was taken showing all Trustees voting “Aye”, and the Chairperson declared the motion carried.

Public Notice – RFP for the Acquisition of a CAD/AVL System – Trustee Wilson made a motion, with Trustee Ontiveros seconding, to prepare and publish a Public Notice of the Request for Proposals (RFP) for the acquisition of a CAD/AVL system and associated equipment and software, and to proceed with the issuance of the RFP package to identify qualified, responsive, and responsible proposers. After discussion, with all Trustees voting in favor of the motion, the Chairperson declared the motion carried.

Other Business

None

Adjourn

At 1:27 PM Chairperson Baecke entertained a motion to adjourn. Trustee Tyler-Jamison made the motion to adjourn.

Barbara Springer, Recording Secretary

Robert J. Baecke, Chairperson

Jerome Wilson, Secretary /Treasurer