

**MINUTES OF THE REGULAR MEETING
OF THE
BOARD OF TRUSTEES
OF THE
ROCK ISLAND COUNTY METROPOLITAN MASS TRANSIT DISTRICT**

July 22, 2020

The regular meeting of the Rock Island County Metropolitan Mass Transit District Board of Trustees was held on Wednesday, July 22, 2020 via telephone conference or videoconference with Chairperson Baecke presiding. The Recording Secretary called the roll of the Board Members.

Trustees Present via teleconference
or videoconference

Robert Baecke – East Moline
Berlinda Tyler-Jamison – Rock Island
Maria Ontiveros – Moline
Melinda Thorngren - Silvis

Trustees Absent/Excused

Jerry Wilson – Milan

Others Present

Jeff Nelson – General Manager
Jennifer Hirsch – Manager of Administration
Colleen Kasbohm – Director of Finance
Chelsey Hohensee – Manager of Operations
Greg Meldrum – IT Technician
James Tuttle – Systems Administrator - teleconference
Devon White – Info. Systems Coordinator - teleconference
Tanner Osing – Transportation Planner - teleconference
Barb Springer – Recording Secretary
Roger Strandlund – MetroLINK Legal Counsel - teleconference

Public with Business Before the Board

None

Approval of Minutes

Trustee Ontiveros made a motion, with Trustee Thorngren seconding, that the Minutes of the July 8, 2020 Board of Trustees meeting be approved. There being no further discussion, the Chairman called for a vote. With all Trustees voting “Aye”, Chairman Baecke declared the motion carried.

June 2020 Financial Statement

Trustee Tyler-Jamison made a motion, with Trustee Ontiveros seconding, that the June 2020 Financial Statement be approved. After discussion, the Chairman called for a vote. With all Trustees voting “Aye”, Chairman Baecke declared the motion carried.

June 2020 Invoices

Quad City Garage Policy Group

Trustee Ontiveros made a motion, with Trustee Tyler-Jamison seconding, that the June 2020 invoices for the Quad City Garage Policy Group be approved for payment. After discussion, the Chairman called for a vote. A roll call vote was taken showing all Trustees voting “Aye”, and Chairman Baecke declared the motion carried.

MetroLINK

Trustee Ontiveros made a motion, with Trustee Tyler-Jamison seconding, that the June 2020 MetroLINK invoices be approved for payment. After discussion, the Chairman called for a vote. A roll call vote was taken showing all Trustees voting “Aye”, and Chairman Baecke declared the motion carried.

Communications

None

Reports of Officers, Committees, and the General Manager

Ridership Report

Trustee Ontiveros made a motion, with Trustee Thorngren seconding, to approve the June 2020 Ridership Report. With all Trustees voting “Aye”, Chairman Baecke declared the motion carried.

Maintenance Report

Trustee Tyler-Jamison made a motion, with Trustee Ontiveros seconding, to approve the June 2020 Maintenance Report. With all Trustees voting “Aye”, Chairman Baecke declared the motion carried.

General Manager’s Report

Mr. Nelson announced the following bus enhancements: 100% of the drivers’ panels have been installed, air purifiers are currently being installed, Quantum wheelchair lifts will be installed beginning next week, the Mobile Eye warning devices will also begin installation next week and the rear door retrofits will be installed in August. Building enhancements include the restrooms at Centre Station, the installation of sliding doors at the OMC, and the HVAC and Domestic Water Revisions. For COVID-19 protection the bio product is still being used on the buses and facilities, and nightly spray disinfecting continues to take place. Communications will be presented to riders to think of transit as a safe form of transportation and more rider safety kits will be distributed in the near future.

On the federal level another COVID-19 bill is being prepared, and on the state level we are awaiting word on the capital program.

Old Business

Personnel

None

New Business

Harassment Policy Revisions

Trustee Tyler-Jamison made a motion, with Trustee Ontiveros seconding, to approve revisions to the MetroLINK Harassment Policy as presented. Upcoming training sessions will be held for employees and the Board on this revised policy. After discussion a roll call vote was taken showing all Trustees voting “Aye”, and Chairman Baecke declared the motion carried.

Review of Closed Session Minutes

Trustee Tyler-Jamison made a motion, with Trustee Thorngren seconding, to approve Resolution 2020-14 regarding the Open Meetings Act compliance and action pertaining to closed session minutes and corresponding tapes. After discussion, a roll call vote was taken showing all Trustees voting "Aye", and Chairman Baecke declared the motion carried.

Other Business

None

Adjourn

At 1:45 PM Chairman Baecke entertained a motion to adjourn. Trustee Ontiveros made the motion to adjourn.

Barbara Springer, Recording Secretary

Robert Baecke, Chairman

Jeff Nelson, General Manager