

**MINUTES OF THE REGULAR MEETING
OF THE
BOARD OF TRUSTEES
OF THE
ROCK ISLAND COUNTY METROPOLITAN MASS TRANSIT DISTRICT**

July 24 , 2019

The Regular Meeting of the Rock Island County Metropolitan Mass Transit District Board of Trustees was held on Wednesday, July 24, 2019 at 1:00 PM at the Administrative Offices located at 1515 River Drive in Moline, Illinois with Chairman Lorensen presiding. The Chairman asked the Recording Secretary to call the roll of the Board Members.

Trustees Present

Lawrence Lorensen – Moline
Jerry Wilson – Milan
Robert Baecke – East Moline
Berlinda Tyler-Jamison – Rock Island

Trustees Absent/Excused

Katharine Lohse – Silvis

Others Present

Jennifer Hirsch – Manager of Administration
Carol Brenner – Payroll & Benefits Administrator
Colleen Kasbohm – Director of Finance
Don Krueger – Director of Risk Management & Security
Heather Allen – Senior Accountant
Jeanette Amidon – Program Coordinator
Matt Schipiour – Marketing Intern
Chelsey Hohensee – Manager of Operations
Ralph Beswick – Director of Operations
Luke Hansen – Director of Facilities
Matt Tallman – Parts Manager
Devon White – Information Systems Coordinator
Tanner Osing – Transportation Planner
Claudia Brewer – Centre Station Supervisor
Barb Springer – Recording Secretary
Roger Strandlund – MetroLINK Legal Counsel
Emma Russ – Legal Counsel Intern

Public with Business Before the Board

None

Approval of Minutes

Trustee Baecke made a motion, with Trustee Tyler-Jamison seconding, that the Minutes of the July 10, 2019 Board of Trustees meeting be approved. There being no further discussion, the Chairman called for a vote. With all Trustees present voting “Aye”, Chairman Lorensen declared the motion carried.

June 2019 Financial Statement

Trustee Tyler-Jamison made a motion, with Trustee Wilson seconding, that the June 2019 Financial Statement be approved. After discussion, the Chairman called for a vote. With all Trustees present voting “Aye”, Chairman Lorensen declared the motion carried.

June 2019 Invoices

Quad City Garage Policy Group

Trustee Baecke made a motion, with Trustee Wilson seconding, that the June 2019 invoices for the Quad City Garage Policy Group be approved for payment. After discussion, the Chairman called for a vote. A roll call vote was taken showing all Trustees present voting “Aye”, and Chairman Lorensen declared the motion carried.

MetroLINK

Trustee Baecke made a motion, with Trustee Wilson seconding, that the June 2019 MetroLINK invoices be approved for payment. After discussion, the Chairman called for a vote. A roll call vote was taken showing all Trustees present voting “Aye”, and Chairman Lorensen declared the motion carried.

Communications

None

Reports of Officers, Committees, and the General Manager

Ridership Report

Trustee Baecke made a motion, with Trustee Tyler-Jamison seconding, to approve the June 2019 Ridership Report. After discussion, the Chairman called for a vote. With all Trustees present voting “Aye”, Chairman Lorensen declared the motion carried.

Maintenance Report

Trustee Baecke made a motion, with Trustee Wilson seconding, to approve the June 2019 Maintenance Report. After discussion, the Chairman called for a vote. With all Trustees present voting “Aye”, Chairman Lorensen declared the motion carried.

General Manager’s Report

Mrs. Hirsch reported that MetroLINK will be receiving the APTA Silver Sustainability Award at next week’s Sustainability & Multimodal Planning Workshop in Boston. On August 21 MetroLINK will receive the “Friends of Infrastructure” award from the Transportation for Illinois Coalition. The event will be held at the OMC with State Representative Halpin and State Senator Anderson attending. MetroLINK staff will be providing feedback for the Strategic Plan in August, and Mrs. Hirsch hopes to hold a board session in September to review the Strategic Plan update.

Old Business

Personnel

None

New Business

Resolution 2019-12 for Enrollment in Illinois Funds

Trustee Tyler-Jamison made a motion, with Trustee Baecke seconding, to approve Resolution 2019-12 authorizing the establishment of a new account with the Illinois Funds. There being no further discussion, the Chairman called for a vote. A roll call vote was taken showing all Trustees present voting “Aye”, and Chairman Lorensen declared the motion carried.

MetroLINK Audit Services Award Recommendation

Trustee Baecke made a motion, with Trustee Wilson seconding, to issue a notice to proceed and award a contract to Martin Hood LLC for MetroLINK’s audit services at the rates listed in the board memo. After discussion, the Chairman called for a vote. A roll call vote was taken showing all Trustees present voting “Aye”, and Chairman Lorensen declared the motion carried.

Janitorial Contracts Extension

Trustee Baecke made a motion, with Trustee Wilson seconding, to extend the three janitorial contracts with Midwest Janitorial through February 29, 2020 at the monthly rates listed in the board memo. After discussion, the Chairman called for a vote. A roll call vote was taken showing all Trustees present voting “Aye”, and Chairman Lorensen declared the motion carried.

Review of Closed Session Minutes

Trustee Tyler-Jamison made a motion, with Trustee Wilson seconding, to table this discussion until the next meeting. There being no further discussion, the Chairman called for a vote. With all Trustees present voting “Aye”, Chairman Lorensen declared the motion carried.

Other Business

None

Adjourn

At 1:38 PM Chairman Lorensen entertained a motion to adjourn. Trustee Baecke made the motion to adjourn.

Barbara Springer, Recording Secretary

Lawrence Lorensen, Chairman

Robert J. Baecke, Secretary /Treasurer