

**MINUTES OF THE REGULAR MEETING
OF THE
BOARD OF TRUSTEES
OF THE
ROCK ISLAND COUNTY METROPOLITAN MASS TRANSIT DISTRICT**

July 28, 2021

The regular meeting of the Rock Island County Metropolitan Mass Transit District Board of Trustees was held on Wednesday, July 28, 2021 at MetroLINK's Administrative Office at 1515 River Drive in Moline, IL at 1:00 PM with Chairperson Baecke presiding. Acting Recording Secretary Tearani McDonald called the roll of the Board Members.

Trustees Present

Robert Baecke – East Moline
Berlinda Tyler-Jamison – Rock Island
Maria Ontiveros – Moline
Dave Krouth - Milan

Trustees Absent/Excused

Melinda Thorngren-Silvis

Others Present

Jennifer Hirsch – Manager of Administration
Chelsey Hohensee – Manager of Operations
Colleen Kasbohm – Director of Finance
Kelly Brinkman – Director of Human Resources
Don Krueger, Director of Risk Management
Greg Meldrum, IT Technician
Heather Allen – Senior Accountant
Tanner Osing – Transportation Planner
Jeanette Amidon, Program Coordinator
Josh Hatler – Project Planner
Ralph Beswick, Director of Operations
Jason DeNoyer – Supervisor
Tearani McDonald – Data Clerk
Roger Strandlund – MetroLINK Legal Counsel
Adrienne Lomeli – Member of the public

Public with Business Before the Board

None

Approval of Minutes

Trustee Krouth made a motion, with Trustee Ontiveros seconding, that the Minutes of the July 14, 2021 Board Meeting be approved. There being no discussion the Chairman called for a vote. The majority of Trustees present voted in favor of the motion and the Chairman declared the motion carried.

June 2021 Financial Statement

Trustee Ontiveros made a motion, with Trustee Krouth seconding, that the June 2021 Financial Statement be approved. After discussion, the Chairman called for a vote. A roll call vote was taken showing all Trustees voting "Aye", and the Chairman declared the motion carried.

June 2021 Invoices

Quad City Garage Policy Group

Trustee Ontiveros made a motion, with Trustee Krouth seconding, that the June 2021 Quad City Garage Policy Group invoices be approved for payment. After discussion, the Chairman called for a vote. A roll call vote was taken showing all Trustees voting "Aye", and the Chairman declared the motion carried.

MetroLINK

Trustee Krouth made a motion, with Trustee Ontiveros seconding, that the June 2021 MetroLINK invoices be approved for payment. After discussion, the Chairman called for a vote. A roll call vote was taken showing all Trustees voting "Aye", and the Chairman declared the motion carried.

Communications

Passenger Transport

A visit to MetroLINK by Proterra CEO, Jack Allen, was highlighted in APTA's Passenger Transport publication.

Triennial Review

Staff distributed the FTA Fiscal Year 2021 Triennial Review – Final Report, noting zero deficiencies found in 21 areas of compliance. This is the agency's second Triennial Review noting zero deficiencies. Staff reported that only 5% of agencies achieve a zero finding, and it is extremely rare for an agency to receive two zero finding reports consecutively.

Reports of Officers, Committees and the General Manager

Ridership Report

Trustee Ontiveros made a motion, with Trustee Krouth seconding, to approve the June 2021 Ridership Report. After discussion, the Chairman called for a vote. A roll call vote was taken showing all Trustees voting "Aye", and the Chairman declared the motion carried.

Maintenance Report

Trustee Tyler-Jamison made a motion, with Trustee Krouth seconding, to approve the June 2021 Maintenance Report. After discussion, the Chairman called for a vote. A roll call vote was taken showing all Trustees voting "Aye", and the Chairman declared the motion carried.

General Manager's Report

Ms. Hirsch reported on a visit by Jack Allen, CEO of Proterra, held this past week at the Operations and Maintenance Center. Staff discussed with Proterra next steps in our battery electric fleet and charger program.

Ms. Hirsch reported that staff will distribute a press release on July 29, noting the fare waiver program for K-12 students riding Metro fixed route or school peak routes to and from school for the Fall 2021 Semester.

Ms. Hirsch reported a Job Fair will take place on August 4th at Centre Station. She noted that our community wide survey has been finalized and will be live the month of August.

Ms. Hirsch reported that the Senate continues to negotiate on the Bipartisan Infrastructure Framework and the Surface Transportation Authorization Bill.

Ms. Hirsch reported on Channel Cat Water Taxi activities.

Chelsey Hohensee introduced Jason Denoyer, Operations Supervisor.

Old Business

Personnel

None

New Business

Employee Referral Program

Trustee Ontiveros made a motion, with Trustee Tyler-Jamison seconding, to approve MetroLINK's Employee Referral Bonus program as outlined. After discussion, the Chairman called for a roll call vote. All Trustees voted in favor of the motion and the Chairman declared the motion carried.

FY 2022 Downstate Operating Assistance Program Grant – Award Execution

Trustee Tyler-Jamison made a motion, with Trustee Krouth seconding, to approve the FY 2022 Downstate Operating Assistance Program Grant execution in the amount of \$15,581,670. After discussion, the Chairman called for a roll call vote. All Trustees voted in favor of the motion and the Chairman declared the motion carried.

Illinois Rebuild Grant – Public Notice Duration Correction

Trustee Krouth made a motion, with Ontiveros seconding, to revise the duration of the Opportunity for Public Comment or request for public hearing for the IDOT Rebuild Round 2 Capital Grant application, from 45 days to 14 days, per IDOT regulations. After discussion, the Chairman called for a roll call vote. All Trustees voted in favor of the motion and the Chairman declared the motion carried.

Diesel Tank Decommission Recommendation

Trustee Krouth made a motion, with Trustee Tyler-Jamison seconding, to award a contract to Partners in Petroleum Equipment Co. for the decommissioning of one diesel tank at the MetroLINK Operations and Maintenance Center at a cost not-to-exceed \$53,283.33. After discussion, the Chairman called for a roll call vote. All Trustees voted in favor of the motion and the Chairman declared the motion carried.

Resolution 2021-18: Review of Closed Session Minutes

Trustee Tyler-Jamison made a motion, with Trustee Krouth seconding, to approve Resolution 2021-18 Review of Closed Session Minutes. After discussion, the Chairman called for a roll call vote. All Trustees voted in favor of the motion and the Chairman declared the motion carried.

Resolution 2021-19: Submittal of Amendment #2 – IL 2019-009 Revised

Trustee Ontiveros made a motion, with Trustee Krouth seconding, to prepare and submit Resolution 2021-19, submittal of Amendment #2 – IL 2019-009 Revised to add funding for CNG Facility Equipment and the John Deere Commons Ferryboat Terminal project. After discussion, the Chairman called for a roll call vote. All Trustees voted in favor of the motion and the Chairman declared the motion carried.

Other Business

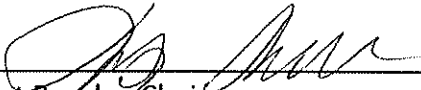
Attorney Strandlund distributed a memo regarding the Board of Trustee's Remote Attendance Policy, as per the by-laws. No action was taken.

Adjourn

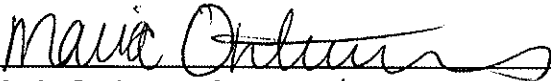
At 1:51 PM Chairman Baecke entertained a motion to adjourn. Trustee Krouth made the motion to adjourn and the Chairman declared the motion carried.



Tearani McDonald, Acting Recording Secretary



Robert Baecke, Chairman



Maria Ontiveros, Secretary/Treasurer