

**MINUTES OF THE REGULAR MEETING
OF THE
BOARD OF TRUSTEES
OF THE
ROCK ISLAND COUNTY METROPOLITAN MASS TRANSIT DISTRICT**

August 28, 2019

The Regular Meeting of the Rock Island County Metropolitan Mass Transit District Board of Trustees was held on Wednesday, August 28, 2019 at 1:00 PM at the Administrative Offices located at 1515 River Drive in Moline, Illinois with Chairman Lorensen presiding. The Chairman asked the Recording Secretary to call the roll of the Board Members.

Trustees Present

Lawrence Lorensen – Moline
Jerry Wilson – Milan
Robert Baecke – East Moline
Katharine Lohse – Silvis

Trustees Absent/Excused

Berlinda Tyler-Jamison – Rock Island

Others Present

Jeff Nelson – General Manager
Jennifer Hirsch – Manager of Administration
Carol Brenner – Payroll & Benefits Administrator
Don Krueger – Director of Risk Management & Security
Heather Allen – Senior Accountant
Jeanette Amidon – Program Coordinator
Kelly Brinkman – Director of Human Resources
Matt Schipiour – Marketing Intern
Chelsey Hohensee – Manager of Operations
Ralph Beswick – Director of Operations
Matt Simaytis – Director of Maintenance
Luke Hansen – Director of Facilities
Devon White – Information Systems Coordinator
Tanner Osing – Transportation Planner
Greg Meldrum – IT Technician
Barb Springer – Recording Secretary
Roger Strandlund – MetroLINK Legal Counsel

Public with Business Before the Board

None

Approval of Minutes

Trustee Baecke made a motion, with Trustee Lohse seconding, that the Minutes of the August 14, 2019 Board of Trustees meeting be approved. There being no further discussion, the Chairman called for a vote. With all Trustees present voting “Aye”, Chairman Lorensen declared the motion carried.

July 2019 Financial Statement

Trustee Baecke made a motion, with Trustee Wilson seconding, that the July 2019 Financial Statement be approved. After discussion, the Chairman called for a vote. With all Trustees present voting "Aye", Chairman Lorensen declared the motion carried.

July 2019 Invoices

Quad City Garage Policy Group

Trustee Baecke made a motion, with Trustee Lohse seconding, that the July 2019 invoices for the Quad City Garage Policy Group be approved for payment. After discussion, the Chairman called for a vote. A roll call vote was taken showing all Trustees present voting "Aye", and Chairman Lorensen declared the motion carried.

MetroLINK

Trustee Lohse made a motion, with Trustee Baecke seconding, that the July 2019 MetroLINK invoices be approved for payment. After discussion, the Chairman called for a vote. A roll call vote was taken showing all Trustees present voting "Aye", and Chairman Lorensen declared the motion carried.

Communications

None

Reports of Officers, Committees, and the General Manager

Maintenance Report

Trustee Lohse made a motion, with Trustee Wilson seconding, to approve the July 2019 Maintenance Report. After discussion, the Chairman called for a vote. With all Trustees present voting "Aye", Chairman Lorensen declared the motion carried.

General Manager's Report

Mr. Nelson gave a brief state and federal report, as well as updating the board on ridership for the Milan Microtransit and Channel Cat Water Taxi. He also mentioned that Luke Hanson will be receiving an award from Metro Magazine for his innovative idea for installing the electric bus chargers.

Old Business

Personnel

None

New Business

FFY2020 Program of Projects Public Notice

Trustee Baecke made a motion, with Trustee Lohse seconding, to publish a Public Notice of an Opportunity for Public Comment and Public Hearing on the FFY2020 Program of Projects utilizing Capital Grant Section 5307 Federal Formula Funds. There being no further discussion, the Chairman called for a vote. With all Trustees present voting "Aye", Chairman Lorensen declared the motion carried.

Resolution 2019-14 – Submittal of Amendment #1 to IL-2019-005

Trustee Lohse made a motion, with Trustee Wilson seconding, to approve Resolution 2019-14 for the preparation and submission of Amendment #1 as stated in the board memo. After discussion, the Chairman called for a vote. A roll call vote was taken showing all Trustees present voting "Aye", and Chairman Lorensen declared the motion carried.

Issuance of a Public Notice for an Invitation to Bid to Improve our Solar Thermal Hot Water System and Heating System at the OMC

Trustee Baecke made a motion, with Trustee Wilson seconding, to publish a Public Notice of the Invitation for Bid (IFB) for improvements to the solar thermal hot water system and heating system and to proceed with the issuance of the IFB package to identify responsive and responsible Bidders. After discussion, the Chairman called for a vote. With all Trustees present voting "Aye", Chairman Lorensen declared the motion carried.

Issuance of a Public Notice for the Acquisition of Snow Removal Services

Trustee Baecke made a motion, with Trustee Lohse seconding, to publish a Public Notice of the Request for Proposals (RFP) for the acquisition of Facility Snow Removal Services and to proceed with the issuance of the RFP package to identify qualified, responsive and responsible Proposers. After discussion, the Chairman called for a vote. With all Trustees present voting "Aye", Chairman Lorensen declared the motion carried.

Shelter Cleaning, Pressure Washing and Snow Removal Services Exercise of Option Years

Trustee Baecke made a motion, with Trustee Lohse seconding, to exercise four option years on Agent Clean's contract for Shelter Services at the rates noted in the board memo. After discussion, the Chairman called for a vote. A roll call vote was taken showing all Trustees present voting "Aye", and Chairman Lorensen declared the motion carried.

Other Business

None

Executive Session

Chairman Lorensen invited Board Members to adjourn into Executive Session at 2:03 PM for the purpose of discussing "Personnel", "Collective Bargaining" and "Pending Litigation". Chairman Lorensen provided the legal finding/factual basis supporting these sections i.e., 5/ILCS 120/2(c)(1)(2)(11). A motion was made by Trustee Baecke, with Trustee Lohse seconding, to adjourn into Executive Session. Upon roll call vote, all Trustees voted in favor of the motion and the Chairman declared the motion as carried.

Trustee Baecke made a motion, with Trustee Wilson seconding, to adjourn back into regular session at 2:22 PM. A roll call vote was taken showing all Trustees voting in favor of the motion and the Chairman declared the motion as carried. No action was taken during the Executive Session.

Adjourn

At 2:22 PM Chairman Lorensen entertained a motion to adjourn. Trustee Baecke made the motion to adjourn.

Barbara Springer, Recording Secretary

Lawrence Lorensen, Chairman

Robert J. Baecke, Secretary /Treasurer