

**MINUTES OF THE REGULAR MEETING  
OF THE  
BOARD OF TRUSTEES  
OF THE  
ROCK ISLAND COUNTY METROPOLITAN MASS TRANSIT DISTRICT**

**September 23, 2020**

The regular meeting of the Rock Island County Metropolitan Mass Transit District Board of Trustees was held on Wednesday, September 23, 2020 at 1:00 PM via telephone conference or videoconference with Chairperson Baecke presiding. The Recording Secretary called the roll of the Board Members.

Trustees Present via teleconference  
or videoconference

Robert Baecke – East Moline  
Maria Ontiveros – Moline  
Melinda Thorngren – Silvis  
Dave Krouth - Milan

Others Present

Jeff Nelson – General Manager  
Jennifer Hirsch – Manager of Administration  
Colleen Kasbohm – Director of Finance  
Heather Allen – Senior Accountant  
Chelsey Hohensee – Manager of Operations  
Greg Meldrum – IT Technician – teleconference  
Tanner Osing – Transportation Planner - teleconference  
Roger Strandlund – MetroLINK Legal Counsel – teleconference  
Mike Loeffler - Options

Trustees Absent/Excused

Berlinda Tyler-Jamison – Rock Island

**Public with Business Before the Board**

None

**Approval of Minutes**

Trustee Ontiveros made a motion, with Trustee Krouth seconding, that the Minutes of the September 9, 2020 Board of Trustees meeting be approved. There being no further discussion, the Chairman called for a vote. With all Trustees voting “Aye”, Chairman Baecke declared the motion carried.

**August 2020 Financial Statement**

Trustee Thorngren made a motion, with Trustee Ontiveros seconding, that the August 2020 Financial Statement be approved. After discussion, the Chairman called for a vote. With all Trustees voting “Aye”, Chairman Baecke declared the motion carried.

**August 2020 Invoices**

Quad City Garage Policy Group

Trustee Krouth made a motion, with Trustee Thorngren seconding, that the August 2020 invoices for the Quad City Garage Policy Group be approved for payment. After discussion, the Chairman called for a vote. A roll call vote was taken showing all Trustees voting “Aye”, and Chairman Baecke declared the motion carried.

MetroLINK

Trustee Thorngren made a motion, with Trustee Ontiveros seconding, that the August 2020 MetroLINK invoices be approved for payment. After discussion, the Chairman called for a vote. A roll call vote was taken showing all Trustees voting “Aye”, and Chairman Baecke declared the motion carried.

**Communications**

Mr. Nelson discussed the Getz Fire Protection and the DBE participation memos that were in the board packets.

**Reports of Officers, Committees, and the General Manager**

Ridership Report

Trustee Thorngren made a motion, with Trustee Krouth seconding, to approve the August 2020 Ridership Report. With all Trustees voting “Aye”, Chairman Baecke declared the motion carried.

Maintenance Report

Trustee Krouth made a motion, with Trustee Thorngren seconding, to approve the August 2020 Maintenance Report. With all Trustees voting “Aye”, Chairman Baecke declared the motion carried.

General Manager’s Report

Mr. Nelson gave a brief federal legislative update. IDOT will be announcing capital grant awards within the next few weeks. The APTA Health & Safety Commitment Program is under way. The Quantum, Mobileye, and air filtration system projects are nearing completion.

**Old Business**

Personnel

Mr. Nelson updated the board on labor negotiations and an update will be sent to the board. The next bargaining session is scheduled for October 6.

**New Business**

OMC Modern Piping Change Order #1

Trustee Ontiveros made a motion, with Trustee Thorngren seconding, to execute a Change Order #1 with Modern Piping at an increased cost of \$16,876.78. After discussion a roll call vote was taken showing all Trustees voting “Aye”, and Chairman Baecke declared the motion carried.

REDEEM Membership Renewal

Trustee Thorngren made a motion, with Trustee Krouth seconding, to approve the REDEEM investment in the amount of \$1,000. Mr. Baecke gave a brief description on the economic

development firms in the area. With most Trustees voting “Aye”, Chairman Baecke declared the motion carried. Mr. Baecke abstained as he is a board member of REDEEM.

Budget & Levy Calendar

The Fiscal Year 2021 Budget & Tax Levy Ordinance calendar was discussed.

Battery Electric Bus Planning and Related Hardware Project and Award Recommendation

Trustee Krouth made a motion, with Trustee Ontiveros seconding, to award a contract to Center for Transportation & the Environment for tracking hardware on MetroLINK vehicles and analysis services, at a cost of up to \$97,763 for Phase I services and hardware. Mr. Nelson gave a brief description of the project and the selected proposer. After discussion a roll call vote was taken showing all Trustees voting “Aye”, and Chairman Baecke declared the motion carried.

**Other Business**

Discussion was held regarding the November and December board meeting dates. The November 25 date has been moved to November 23, and the December 23 date has been moved to December 21. Also, beginning with the October 14, 2020 meeting we will begin in-person board meetings. Details will be forthcoming regarding compliance, etc.

**Adjourn**

At 1:48 PM Chairman Baecke entertained a motion to adjourn. Trustee Krouth made the motion to adjourn.

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Barbara Springer, Recording Secretary

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Robert Baecke, Chairman

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Maria Ontiveros, Secretary-Treasurer