

**MINUTES OF THE REGULAR MEETING
OF THE
BOARD OF TRUSTEES
OF THE
ROCK ISLAND COUNTY METROPOLITAN MASS TRANSIT DISTRICT**

September 26, 2018

The Regular Meeting of the Rock Island County Metropolitan Mass Transit District Board of Trustees was held on Wednesday, September 26, 2018 at 1:00 PM at the Administrative Offices located at 1515 River Drive in Moline, Illinois with Chairman Lorensen presiding. The Chairman asked the Recording Secretary to call the roll of the Board Members.

Trustees Present

Lawrence Lorensen – Moline
Jerry Wilson – Milan
Robert Baecke – East Moline
Berlinda Tyler-Jamison – Rock Island
Katharine Lohse – Silvis

Trustees Absent/Excused

Others Present

Jeff Nelson – General Manager
Jennifer Hirsch – Manager of Administration
David Soliz – Transportation Planner
Heather Allen – Senior Accountant
Jeanette Amidon – Program Coordinator
Devon White – IT Technician
Chelsey Hohensee – Manager of Operations
Ralph Beswick – Director of Operations
Matt Simaytis – Director of Maintenance
Luke Hansen – Facilities Engineer
Barb Springer – Recording Secretary
Roger Strandlund – Califf & Harper

Public with Business Before the Board

None

Approval of Minutes

Trustee Baecke made a motion, with Trustee Tyler-Jamison seconding, that the Minutes of the September 12, 2018 Board of Trustees meeting be approved. There being no further discussion, the Chairman called for a vote. With all Trustees voting “Aye”, Chairman Lorensen declared the motion carried.

August 2018 Financial Statement

Trustee Baecke made a motion, with Trustee Lohse seconding, that the August 2018 Financial Statement be approved. After discussion, the Chairman called for a vote. With all Trustees voting “Aye”, Chairman Lorensen declared the motion carried.

August 2018 Invoices

Quad City Garage Policy Group

Trustee Tyler-Jamison made a motion, with Trustee Wilson seconding, that the August 2018 invoices for the Quad City Garage Policy Group be approved for payment. After discussion, the Chairman called for a vote. A roll call vote was taken showing all Trustees voting "Aye", and Chairman Lorensen declared the motion carried.

MetroLINK

Trustee Baecke made a motion, with Trustee Lohse seconding, that the August 2018 MetroLINK invoices be approved for payment. After discussion, the Chairman called for a vote. A roll call vote was taken showing all Trustees voting "Aye", and Chairman Lorensen declared the motion carried.

Communications

Mr. Nelson distributed the FY2019 Budget & Tax Levy Ordinance Schedule.

Reports of Officers, Committees, and the General Manager

Ridership Report

The August Ridership Report was reviewed. Trustee Baecke made a motion, with Trustee Tyler-Jamison seconding, to approve the report. After discussion, the Chairman called for a vote. With all Trustees voting "Aye", Chairman Lorensen declared the motion carried.

Maintenance Report

Mr. Simaytis reviewed the June Monthly Maintenance Report for the Garage. Trustee Tyler-Jamison made a motion, with Trustee Lohse seconding, to approve the report. After discussion, the Chairman called for a vote. With all Trustees voting "Aye", Chairman Lorensen declared the motion carried.

General Manager's Report

Mr. Nelson gave a brief state and federal update.

Old Business

Personnel

None

Multi-Modal Station – Bush Construction Change Order Request #5 for Renovation and Additional Construction

Trustee Tyler-Jamison made a motion, with Trustee Wilson seconding, to execute Change Order #5 with Bush Construction at a Not-to-Exceed cost increase of \$28,575.37. After discussion, the

Chairman called for a vote. A roll call vote was taken showing all Trustees voting “Aye”, and Chairman Lorensen declared the motion carried.

New Business

REDEEM Contribution

Trustee Lohse made a motion, with Trustee Tyler-Jamison seconding, to approve a \$1,000 donation to REDEEM for our annual contribution. After discussion, the Chairman called for a vote. A roll call vote was taken showing most Trustees voting “Aye”, and Chairman Lorensen declared the motion carried. Trustee Baecke abstained as he is a member of REDEEM.

Snow Removal Services Extension

Trustee Baecke made a motion, with Trustee Lohse seconding, to exercise two option years on the contract with All Around Town Outdoor Services for Snow Removal Services at: Centre Station, East Pointe, STS, District Station and the Operations and Maintenance Center. After discussion, the Chairman called for a vote. A roll call vote was taken showing all Trustees voting “Aye”, and Chairman Lorensen declared the motion carried.

Transit Asset Management Policy Approval

Trustee Baecke made a motion, with Trustee Tyler-Jamison seconding, to approve the Transit Asset Management Plan as presented. After discussion, the Chairman called for a vote. A roll call vote was taken showing all Trustees voting “Aye”, and Chairman Lorensen declared the motion carried.

Submittal of a Budget Revision to Grant IL-2018-025

Trustee Tyler-Jamison made a motion, with Trustee Baecke seconding, to approve the preparation and submission of the Budget Revision recommendations as presented. After discussion, the Chairman called for a vote. A roll call vote was taken showing all Trustees voting “Aye”, and Chairman Lorensen declared the motion carried.

Change Order Request #2 to Proterra Purchase Agreement

Trustee Baecke made a motion, with Trustee Wilson seconding, to execute Change Order #2 to the Purchase Agreement with Proterra in the amount of \$2,926,430. After discussion, the Chairman called for a vote. A roll call vote was taken showing all Trustees voting “Aye”, and Chairman Lorensen declared the motion carried.

Change Order Request #1 to Proterra Lease Agreement

Trustee Baecke made a motion, with Trustee Wilson seconding, to execute Change Order #1 with Proterra in the amount of \$1,294,225, which will raise the contract not-to-exceed amount to \$2,070,760. After discussion, the Chairman called for a vote. A roll call vote was taken showing all Trustees voting “Aye”, and Chairman Lorensen declared the motion carried.

Other Business

None

Executive Session

Chairman Lorensen invited Board Members to adjourn into Executive Session at 2:27 PM for the purpose of discussing "Personnel". Chairman Lorensen provided the legal finding/factual basis supporting Negotiations, i.e., 5/ILCS 120/2(c)(1). A motion was made by Trustee Baecke, with Wilson seconding, to adjourn into Executive Session. Upon roll call vote, all Trustees voted in favor of the motion and the Chairman declared the motion as carried.

Trustee Baecke made a motion, with Trustee Tyler-Jamison seconding, to adjourn back into regular session at 2:27 PM. A roll call vote was taken showing all Trustees present voting in favor of the motion and the Chairman declared the motion as carried.

No action was taken as a result of the Executive Session

Adjourn

At 2:28 p.m. Chairman Lorensen entertained a motion to adjourn. Trustee Baecke made the motion to adjourn.

Barbara Springer, Recording Secretary

Lawrence Lorensen, Chairman

Robert J. Baecke, Secretary /Treasurer