

**MINUTES OF THE REGULAR MEETING  
OF THE  
BOARD OF TRUSTEES  
OF THE  
ROCK ISLAND COUNTY METROPOLITAN MASS TRANSIT DISTRICT**

**October 10, 2018**

The Regular Meeting of the Rock Island County Metropolitan Mass Transit District Board of Trustees was held on Wednesday, October 10, 2018 at the Administrative Offices located at 1515 River Drive in Moline, Illinois with Chairman Lorensen presiding. The Chairman asked the Recording Secretary to call the roll of the Board Members.

Trustees Present

Lawrence Lorensen – Moline  
Jerry Wilson – Milan  
Robert Baecke – East Moline  
Ms. Tyler-Jamison – Rock Island  
Katharine Lohse - Silvis

Others Present

Jeff Nelson – General Manager  
Jennifer Hirsch – Manager of Administration  
Carol Brenner – Payroll & Benefits Administrator  
Colleen Kasbohm – Director of Finance  
Dave Soliz – Transportation Planner  
Heather Allen – Procurements and Grants Coordinator  
Jeanette Amidon – Program Coordinator  
Kelly Brinkman – Director of Human Resources  
Chelsey Hohensee – Manager of Operations  
Jim Tuttle – Systems Administrator  
Devon White – IT Technician  
Ralph Beswick – Director of Operations  
Matt Simaytis – Director of Maintenance  
Todd Franzen – Transportation Coordinator  
Tanner Osing – Planning & Special Projects  
Barb Springer – Recording Secretary  
Roger Strandlund – MetroLINK Legal Counsel

Trustees Absent/Excused

**Public with Business Before the Board**

None

**Employee Recognition**

Operator Vickie Andersen was recognized on her retirement after 20 years of service.

**Approval of Minutes**

Trustee Tyler-Jamison made a motion, with Trustee Baecke seconding, that the Minutes of the September 26, 2018 Board Meeting be approved. There being no discussion the Chairman called for a vote. With all Trustees voting “Aye”, Chairman Lorensen declared the motion carried.

### **Communications**

Mrs. Hirsch played the new MetroLINK commercials for the board to review.

### **Reports of Officers, Committees and the General Manager**

Mr. Nelson reported that MetroLINK's quarterly training on drug and alcohol and security awareness would be held on October 11. He also stated that the Channel Cat season is officially over due to flooding and the colder weather.

### **Old Business**

#### Personnel

None

### **New Business**

FFY2019 Proposed Budget & Tax Levy - Trustee Tyler-Jamison made a motion, with Trustee Lohse seconding, to approve the publication of a Public Notice of an Opportunity for Public Comment and Public Hearing to be held on November 14, 2018. With all Trustees voting "Aye", Chairman Lorensen declared the motion carried.

Issuance of a Public Notice for the Ferryboat Upgrade Project - Trustee Baecke made a motion, with Trustee Wilson seconding, to prepare and publish a Public Notice of the Request for Proposals (RFP) for the modernization of the Channel Cat ferryboats and to proceed with the issuance of the RFP package to identify qualified, responsive and responsible proposers. After discussion, the Chairman called for a vote. With all Trustees voting "Aye", Chairman Lorensen declared the motion carried.

Issuance of a Public Notice for the Procurement of Electrical Services at MetroLINK Facilities and Shelters - Trustee Lohse made a motion, with Trustee Tyler-Jamison seconding, to publish a Public Notice and issue the request for Proposals (RFP) for Electrical Services. After discussion, the Chairman called for a vote. With all Trustees voting "Aye", Chairman Lorensen declared the motion carried.

### **Other Business**

None

**Executive Session**

Chairman Lorensen invited Board Members to adjourn into Executive Session at 1:45 PM for the purpose of discussing "Personnel". Chairman Lorensen provided the legal finding/factual basis supporting Personnel, i.e., 5/ILCS 120/2(c)(1). A motion was made by Trustee Baecke, with Trustee Wilson seconding, to adjourn into Executive Session. Upon roll call vote, all Trustees voted in favor of the motion and the Chairman declared the motion as carried.

Trustee Baecke made a motion, with Trustee Tyler-Jamison seconding, to adjourn back into regular session at 1:58PM. A roll call vote was taken showing all Trustees voting in favor of the motion and the Chairman declared the motion as carried.

No action was taken as a result of the Executive Session.

**Adjourn**

At 1:59 PM, Chairman Lorensen entertained a motion to adjourn. Trustee Baecke made the motion to adjourn and the Chairman declared the motion carried.

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Barbara Springer, Recording Secretary

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Lawrence Lorensen, Chairman

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Robert J. Baecke, Secretary /Treasurer