

**MINUTES OF THE REGULAR MEETING
OF THE
BOARD OF TRUSTEES
OF THE
ROCK ISLAND COUNTY METROPOLITAN MASS TRANSIT DISTRICT**

October 23, 2019

The Regular Meeting of the Rock Island County Metropolitan Mass Transit District Board of Trustees was held on Tuesday, October 23, 2019 at 1:00 PM at the Administrative Offices located at 1515 River Drive in Moline, Illinois with Chairman Pro Tem Baecke presiding. The Chairman asked the Recording Secretary to call the roll of the Board Members.

Trustees Present

Robert Baecke – East Moline
Jerry Wilson – Milan
Berlinda Tyler-Jamison – Rock Island
Kat Lohse - Silvis

Trustees Absent/Excused

Others Present

Jeff Nelson – General Manager
Jennifer Hirsch – Manager of Administration
Colleen Kasbohm – Director of Finance
Don Krueger – Director of Risk Management & Security
Heather Allen – Senior Accountant
Kelly Brinkman – Director of Human Resources
Chelsey Hohensee – Manager of Operations
Ralph Beswick – Director of Operations
Matt Simaytis – Director of Maintenance
Luke Hansen – Director of Facilities
Devon White – Information Systems Coordinator
Greg Meldrum – IT Technician
Tanner Osing – Transportation Planner
Claudia Brewer – Centre Station Supervisor
Barb Springer – Recording Secretary
Roger Strandlund – MetroLINK Legal Counsel

Public with Business Before the Board

None

Election of Officers

Legal Counsel Strandlund called for nominations from the floor for officers for the Board of Trustees for the remainder of the 2018-2019 year.

Trustee Tyler-Jamison made a motion, with Trustee Wilson seconding, nominating Trustee Baecke as the Chairman of the Board. There being no discussion, Atty. Strandlund called for the vote. Upon vote, Trustees Wilson, Tyler-Jamison and Lohse voted in favor of the motion, with Trustee Baecke abstaining. The motion was carried.

Trustee Baecke made a motion, with Trustee Lohse seconding, nominating Trustee Tyler-Jamison as the Vice-Chairman of the Board. There being no discussion, Atty. Strandlund called for the vote.

Upon vote, Trustees Baecke, Wilson, and Lohse voted in favor of the motion, with Trustee Tyler-Jamison abstaining. The motion was carried.

Trustee Baecke made a motion, with Trustee Tyler-Jamison seconding, nominating Trustee Wilson as the Secretary/Treasurer. There being no discussion, Atty. Strandlund called for the vote. Upon vote, Trustees Baecke, Tyler-Jamison and Lohse voted in favor of the motion, with Trustee Wilson abstaining. The motion was carried.

Chairman – Robert Baecke
Vice Chairman – Berlinda Tyler-Jamison
Secretary/Treasurer – Jerry Wilson

Employee Recognition

Mike Shannon was recognized on his retirement after 44 years of service.

Approval of Minutes

Trustee Lohse made a motion, with Trustee Wilson seconding, that the Minutes of the October 9, 2019 Board of Trustees meeting be approved. There being no further discussion, the Chairman called for a vote. With all Trustees voting “Aye”, Chairman Baecke declared the motion carried.

September 2019 Financial Statement

Trustee Tyler-Jamison made a motion, with Trustee Lohse seconding, that the September 2019 Financial Statement be approved. After discussion, the Chairman called for a vote. With all Trustees voting “Aye”, Chairman Baecke declared the motion carried.

September 2019 Invoices

Quad City Garage Policy Group

Trustee Lohse made a motion, with Trustee Tyler-Jamison seconding, that the September 2019 invoices for the Quad City Garage Policy Group be approved for payment. After discussion, the Chairman called for a vote. A roll call vote was taken showing all Trustees voting “Aye”, and Chairman Baecke declared the motion carried.

MetroLINK

Trustee Tyler-Jamison made a motion, with Trustee Lohse seconding, that the September 2019 MetroLINK invoices be approved for payment. After discussion, the Chairman called for a vote. A roll call vote was taken showing all Trustees voting “Aye”, and Chairman Baecke declared the motion carried.

Communications

Mr. Nelson distributed copies of the IMPACT 34th Anniversary & Appreciation Reception to all board members, as well as several copies of articles in national publications that mentioned MetroLINK.

Reports of Officers, Committees, and the General Manager

Ridership Report

Trustee Lohse made a motion, with Trustee Wilson seconding, to approve the September 2019 Ridership Report. After discussion, the Chairman called for a vote. With all Trustees voting "Aye", Chairman Baecke declared the motion carried.

Maintenance Report

Trustee Tyler-Jamison made a motion, with Trustee Wilson seconding, to approve the September 2019 Maintenance Report. After discussion, the Chairman called for a vote. With all Trustees voting "Aye", Chairman Baecke declared the motion carried.

General Manager's Report

Mr. Nelson reported on the recent APTA Annual Meeting that he and other staff members recently attended. He also gave an Illinois update and there was brief discussion of the types of battery electric buses.

Old Business

Personnel

None

Proposed FY2020 Budget & Tax Levy

The board had another opportunity to discuss the FY2020 budget and tax levy. At the next board meeting a public hearing will be held for public comment and the board will vote on the approval of these items.

Telephonic Attendance

Atty. Strandlund presented the proposed changes to the bylaws as discussed at recent meetings. A vote will be taken at a November meeting to approve the proposed changes.

New Business

Final Approval of FFY-2020 Program of Projects

Trustee Lohse made a motion, with Trustee Wilson seconding, to approve MetroLINK's FFY-2020 Program of Projects as presented. After discussion, the Chairman called for a vote. A roll call vote was taken showing all Trustees present voting "Aye", and Chairman Baecke declared the motion carried.

Resolution 2019-17 Submittal of a FFY-2020 Section 5307 Capital Grant Application

Trustee Wilson made a motion, with Trustee Lohse seconding, to approve Resolution 2019-17 authorizing the preparation and submittal of a FFY-2020 Section 5307 Capital Grant Application. A roll call vote was taken showing all Trustees voting "Aye", and Chairman Baecke declared the motion carried.

Other Business

Trustee Tyler-Jamison made a motion, with Trustee Wilson seconding, to change the December 25, 2019 Board of Trustees meeting to Friday, December 20, 2019 at 1:00 PM. A vote was taken showing all Trustees voting "Aye", and Chairman Baecke declared the motion carried.

It was announced that the Martin Hood audit will begin in the near future. Board members may be contacted directly by Martin Hood to answer some audit questions.

Adjourn

At 1:38 PM Chairman Baecke entertained a motion to adjourn. Trustee Wilson made the motion to adjourn.

Barbara Springer, Recording Secretary

Robert Baecke, Chairman

Jerry Wilson, Secretary /Treasurer