

**MINUTES OF THE REGULAR MEETING
OF THE
BOARD OF TRUSTEES
OF THE
ROCK ISLAND COUNTY METROPOLITAN MASS TRANSIT DISTRICT**

October 28, 2020

The regular meeting of the Rock Island County Metropolitan Mass Transit District Board of Trustees was held on Wednesday, October 28, 2020 at Centre Station at 1:00 PM via in person, telephone conference or video conference with Chairperson Baecke presiding. The Recording Secretary called the roll of the Board Members.

Trustees Present via teleconference
or videoconference

Robert Baecke – East Moline
Berlinda Tyler-Jamison – Rock Island
Maria Ontiveros – Moline
Melinda Thorngren – Silvis
Dave Krouth - Milan

Trustees Absent/Excused

Others Present

Jeff Nelson – General Manager
Jennifer Hirsch – Manager of Administration
Colleen Kasbohm – Director of Finance
Don Krueger – Director of Risk Management & Security
Heather Allen – Senior Accountant
Kelly Brinkman – Director of Human Resources
Chelsey Hohensee – Manager of Operations
Devon White – Information Systems Coordinator
Jim Tuttle – Systems Administrator
Greg Meldrum – IT Technician
Josh Hatler – Project Planner
Tanner Osing – Transportation Planner
Barb Springer – Recording Secretary
Roger Strandlund – MetroLINK Legal Counsel
Mike Loeffler – Optibus

Public with Business Before the Board

None

Recognition

Tammy Fetterer, Finance Assistant, was recognized for five years of service.

Approval of Minutes

Trustee Tyler-Jamison made a motion, with Trustee Krouth seconding, that the Minutes of the October 14, 2020 Board of Trustees meeting be approved. There being no further discussion, the Chairman called for a vote. With all Trustees voting “Aye”, Chairman Baecke declared the motion carried.

September 2020 Financial Statement

Trustee Krouth made a motion, with Trustee Thorngren seconding, that the September 2020 Financial Statement be approved. After discussion, the Chairman called for a vote. With all Trustees voting “Aye”, Chairman Baecke declared the motion carried.

September 2020 Invoices

Quad City Garage Policy Group

Trustee Tyler-Jamison made a motion, with Trustee Krouth seconding, that the September 2020 Quad City Garage Policy Group invoices be approved for payment. After discussion, the Chairman called for a vote. A roll call vote was taken showing all Trustees voting “Aye”, and Chairman Baecke declared the motion carried.

MetroLINK

Trustee Tyler-Jamison made a motion, with Trustee Ontiveros seconding, that the September 2020 MetroLINK invoices be approved for payment. After discussion, the Chairman called for a vote. A roll call vote was taken showing all Trustees voting “Aye”, and Chairman Baecke declared the motion carried.

Communications

None

Reports of Officers, Committees, and the General Manager

Ridership Report

Trustee Krouth made a motion, with Trustee Thorngren seconding, to approve the September 2020 Ridership Report. With all Trustees voting “Aye”, Chairman Baecke declared the motion carried.

Maintenance Report

Trustee Tyler-Jamison made a motion, with Trustee Krouth seconding, to approve the September 2020 Maintenance Report. With all Trustees voting “Aye”, Chairman Baecke declared the motion carried.

General Manager’s Report

Mr. Nelson stated that the Channel Cat season has ended with a record October ridership, and that the boats are being moved into storage. He gave a brief legislative update and discussed the recent APTA TRANScend virtual conference.

Old Business

Personnel

None

Proposed FY 2021 Budget & Tax Levy

A brief discussion was held about the proposed FY 2021 budget and the tax levy.

New Business

Public Notice - RFP for the Acquisition of Passenger Shelters

Trustee Krouth made a motion, with Trustee Thorngren seconding, to prepare and publish a public notice of the Request for Proposals (RFP) for the acquisition of passenger shelters and to proceed with the issuance of the RFP package to identify qualified, responsive and responsible proposers. After discussion with all Trustees voting "Aye", Chairman Baecke declared the motion carried.

Resolution 2020-17 for Submittal of Public Transportation COVID-19 Research Demonstration Grant Program Application

Trustee Tyler-Jamison made a motion, with Trustee Ontiveros seconding, to approve Resolution 2020-17 to prepare and submit a Capital Grant Application for Fiscal Year 2020 Public Transportation COVID-19 Research Demonstration Program funding to assess our cybersecurity readiness and develop a cyber resilience assessment tool at a total cost of \$500,000. After discussion a roll call vote was taken showing all Trustees voting "Aye", and Chairman Baecke declared the motion carried.

Executive Session

Chairperson Baecke invited Board Members to adjourn into Executive Session at 1:50 PM for the purpose of discussing "Collective Bargaining". Chairperson Baecke provided the legal finding/factual basis supporting Personnel, i.e., 5/ILCS 120/2(c) (2). A motion was made by Trustee Krouth with Trustee Tyler-Jamison seconding, to adjourn into Executive Session. Upon roll call vote, all Trustees voted in favor of the motion and the Chairperson declared the motion as carried.

Trustee Krouth made a motion, with Trustee Thorngren seconding, to adjourn back into regular session at 1:53 PM. A roll call vote was taken showing all Trustees voting in favor of the motion and the Chairperson declared the motion as carried. No action was taken during the Executive Session.

Executive Session

Chairperson Baecke invited Board Members to adjourn into Executive Session at 1:56 PM for the purpose of discussing "Personnel". Chairperson Baecke provided the legal finding/factual basis supporting Personnel, i.e., 5/ILCS 120/2(c) (1). A motion was made by Trustee Krouth with Trustee Tyler-Jamison seconding, to adjourn into Executive Session. Upon roll call vote, all Trustees voted in favor of the motion and the Chairperson declared the motion as carried.

Trustee Tyler-Jamison made a motion, with Trustee Krouth seconding, to adjourn back into regular session at 2:23 PM. A roll call vote was taken showing all Trustees voting in favor of the motion

and the Chairperson declared the motion as carried. No action was taken during the Executive Session.

Action Items Arising Out of Closed Session

Trustee Tyler-Jamison made a motion, seconded by Trustee Thorngren, to approve the Special Transportation Services (STS) Collective Bargaining Agreement for the period August 1, 2020 – July 31, 2022. After discussion, the Chairperson called for a vote. Upon roll call vote all Trustees voted in favor of the motion and the Chairperson declared the motion carried.

Other Business

None

Adjourn

At 2:29 PM Chairman Baecke entertained a motion to adjourn. Trustee Krouth made the motion to adjourn.

Barbara Springer, Recording Secretary

Robert Baecke, Chairman

Maria Ontiveros, Secretary-Treasurer