

Instructions for teleconferencing or videoconferencing meeting

May 27, 2020

1 p.m.

For those not participating via computer, you will need to call in and follow a number of prompts to join the meeting.

To start, dial **312-626-6799**

Next, you will be prompted to enter a meeting id number. Please enter **427 039 3854** followed by the # sign.

Next, you will hear “Enter your participant ID followed by the # sign. Or just press # to continue.” There is not a participant ID, so please press #.

You will hear a recording state: “You are in the meeting now. You are the (number) participant. Please stand by.”

You will be muted at this time.

Once the host (MetroLINK) starts the meeting, MetroLINK staff will unmute the board members. At this time, use your own individual mute buttons on your phone, or press *6 on your phone keypad to unmute/mute yourself.

For today’s meeting, you did not need to sign in via a computer.

However should you choose to join via computer, you can join the meeting here:

MetroLink is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

<https://zoom.us/j/4270393854>

Meeting ID: **427 039 3854**